


**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

TO:	Prospective Bidders
INVITATION TO BID NUMBER:	Bid #26-16 (A complete copy can be downloaded at www.birminghamal.gov)
SEPARATE SEALED BIDS FOR:	AUTOMOTIVE GLASS (INSTALLATION, REPAIR AND TINTING)
INVITATION TO BID RESPONSES WILL BE RECEIVED BY:	Yolanda Cox, Senior Buyer Purchasing Division 710 North 20 th Street, P-100 City Hall Birmingham, AL 35203-2227
IMPORTANT SOLICITATION DATES	
BID DUE DATE:	BID OPENING DATE:
Thursday, December 4, 2025 by 5:00 P.M. (Central Standard Time)	Friday, December 5, 2025 at 11:00 A.M. (Central Standard Time)
<p>Bidders wishing to bid can download the complete solicitation including the specifications and bid forms via the internet at www.birminghamal.gov (go to link titled Work, then click on Bidding Opportunities), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265 and requesting a copy be mailed to you.</p> <p style="text-align: center;">BID OPENING WILL BE HELD AT: Purchasing Division 710 North 20th Street P-100 City Hall Birmingham, AL 35203-2227</p>	
<u>TELEPHONE INQUIRIES – NOT ACCEPTED</u>	
Telephone inquiries with questions regarding clarification of any and all specifications of the ITB will not be accepted. All questions must be e-mailed to Yolanda Cox, at Yolanda.cox@birminghamal.gov .	
Submissions may be withdrawn, modified, and resubmitted prior to the formal bid due date. Any submission modification(s) submitted after the "Bid Due Date" may not be considered.	
The City of Birmingham reserves the right to accept or reject any or all bids, or any part of any bid, and to waive any informalities or irregularities in the bid. The City of Birmingham may award contract in whole or in part based on the needs of the City of Birmingham.	
All costs incurred by the company to respond to this solicitation will be wholly the responsibility of the Bidder. All copies and contents of the bid, attachments, and explanations thereto submitted in response to this ITB, except copyrighted material, shall become the property of the City of Birmingham regardless of the bidder selected. Response to this solicitation does not constitute an agreement between the Bidder and the City of Birmingham. The successful bidder(s) is sometimes referred to herein as the "Vendor".	
The City of Birmingham is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City of Birmingham or any other means of delivery employed by the bidder. Similarly, the City of Birmingham is not responsible for, and will not open, any bid responses which are received later than the date and time indicated above. Late bid responses will be retained in the bid file, unopened.	
Published-Alabama Messenger - 11/22/25	
RELEASED BY:	
	

CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484

YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT

November 21, 2025
ITB: 26-16

INVITATION TO BID

Sealed bids marked "Automotive Glass (Installation, Repair and Tinting)", will be received by the Purchasing Agent, P-100 First Floor City Hall, 710 North 20th Street, Birmingham, Alabama 35203.

Bids will be accepted until 5:00 P.M. central time (standard or daylight savings time, as applicable) on Thursday, December 4, 2025. Bids submitted after these dates and times will not be considered.
Bids will be publicly opened at 11:00 A.M. on Friday, December 5, 2025.

Bid openings will be held in person and virtually via WebEx. Login information can be found on the City's website at www.birminghamal.gov (click on the link titled Work then click on Bidding Opportunities).

The City is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City, or any other means of delivery employed by the Bidder. Similarly, the City is not responsible for, and will not open, any bid/proposal responses, which are received later than the date and time, indicated above. Late bids/proposals will be retained in the bid/proposal file, unopened.

TERM OF CONTRACT

Any contract resulting from this ITB will become effective upon bid award, not to exceed (3) three years. Per Section 3-3-7(7) of the Birmingham City Code and State Bid Law, the proposed contract shall be in effect for a minimum of one (1) year guaranteed contingent upon Council approval. The life of this contract shall exist with the approval of both parties with the provision that no price increase in the original bid prices shall be allowed.

ADDENDA

Any addenda will be available on the internet. Bidder is responsible for checking the website for addenda until the bid opening date. Addenda will be mailed to only those bidders who were provided a copy in person or by mail.

CERTIFIED CHECK/BID BOND/CASHIER'S CHECK

It is required for any contract exceeding \$10,000.00 that the bidder submits with his bid a certified check, a cashier's check, or a bid bond payable to the City of Birmingham. In order for any bid award to be considered that exceeds \$10,000.00, your bid must be accompanied by an acceptable bid bond or check in the amount of \$500.00. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond check shall be forfeited.

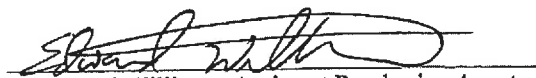
NON-DISCRIMINATION POLICY

The City follows a policy of nondiscrimination. No contractor with the City should discriminate on the basis of race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity. Failure by the Bidder to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

BID SUBMISSION

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening. All bids are to be submitted on the bid form provided and all bids are to be delivered FOB, Birmingham, Alabama. The City reserves the right to reject any or all bids submitted, in whole or part, and to waive any informalities.

Bids must be submitted in a sealed envelope marked "Automotive Glass (Installation, Repair and Tinting), 5:00 P.M., 12/04/2025." Bids may be hand delivered to Purchasing, Room P-100 First Floor, City Hall, Birmingham, Alabama or mailed to City of Birmingham, 710 North 20th Street, Birmingham, AL 35203. Bids mailed in (i.e. USPS, Federal Express, UPS, Airborne, etc.) must specify hand delivery to Room P-100, 1st Floor-City Hall.


Edward Williams, Assistant Purchasing Agent

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**October 6, 2025
ITB: 26-16**

INVITATION TO BID – cont'd

GENERAL

The City of Birmingham is seeking bids for Automotive Glass (Installation, Repair and Tinting). The basis of the bid shall consist primarily of any and all Automotive Glass (Installation, Repair and Tinting) needs deemed necessary by the requesting City department. Group One will consist of Automotive Glass Installation and Repair, Group Two will consist of Automotive Glass Tinting. The City of Birmingham expressly reserves the right to reject any or all bids, or parts of bids, or to re-bid and to make the award in the best interest of the City of Birmingham. For the purchase of personal property, the City's policy is to apply a local preference option, as allowed by State of Alabama Code, Section 41-16-50, in determining the low bidder.

TELEGRAPHIC/ELECTRONIC BID RESPONSES

Proposal responses sent by electronic devices (i.e., facsimile machines and email) are not acceptable and will be rejected upon receipt. Bidders will be expected to allow adequate time for delivery of their bid responses either by airfreight, postal services, or by other means.

CANCELLATION

The City reserves the right to cancel the contract, in whole or part, and seek new bids at any time the City determines that the services, item(s) and/or product lines(s) being supplied is/are failing to perform satisfactorily. Any bid that imposes a service fee or any other type of fee on any order not exceeding a minimum order quantity or minimum purchase order dollar amount, will be determined a non-responsive bid and will not be considered for award. Municipalities are not liable for sales tax: reference Code of Alabama Section 40-23-4. Costs normally considered pass through costs (property tax, use tax, delivery charge, etc.) to the customer by the provider must be included in any fee proposed (Code of Alabama 40-12-222). For the purchase of personal property, the City's policy is to apply a local preference option, as allowed by the State of Alabama Code, Section 41-16-50, in determining the low bidder.

AWARD

Contract will be awarded to the lowest, most responsive and responsible bidder who meets all bid requirements.

PURCHASE ORDERS

The City will issue purchase order(s) to the successful bidder for the goods and/or services (bid items) that are the subject of the bid. Unless otherwise agreed in a writing that is signed by both parties, the entire agreement between the City and the successful bidder concerning the bid items is comprised of the terms, conditions, specifications and requirements stated in (a) the contemplated purchase order(s), (b) this Invitation to Bid and Specifications and (c) your bid (collectively, the "Contract Requirements"). These writings supersede all former proposals, offers, negotiations, representations or agreements, either written or oral, concerning the provision of bidder's goods and/or services. By acceptance of the City's purchase order(s), the successful bidder agrees to abide by and perform its responsibilities related to the bid items in compliance with the Contract Requirements.

SUBCONTRACTING

Successful bidder shall not assign this contract to any other party without prior written approval of the City of Birmingham. Contract shall not be assigned to an unsuccessful bidder who was rejected because he was not a responsive or responsible bidder.

TERMINATION OF CONTRACT

Failure to adhere to any or all terms, conditions and specifications as set forth in the contract may result in the immediate termination of the contract. Should termination occur, the holder of the contract may be declared a "non-responsive bidder" This declaration may result in the rejection of any future bids submitted by the bidder for a period of time to be determined by the City.

WARRANTY

Equipment/Parts furnished shall carry the standard warranty offered to the general public. **PLEASE ATTACH A COPY OF YOUR WARRANTY AS PART OF YOUR BID SUBMISSION.**

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

INVITATION TO BID – cont'd

NON-COLLUSION

Contractor covenants and declares that it has not employed any person to solicit or procure this Agreement and that Contractor has not made, and will not make, any payment of any compensation for the procurement of this Agreement. The covenant contained herein shall survive the expiration or earlier termination of this Agreement.

PRICES

Include transportation (including fuel surcharge, if applicable).

QUANTITIES

The quantities shown on the bid form are estimated initial purchase quantities only. Merchandise shall be ordered as requirements dictate. The City reserves the right to purchase more or less than this quantity as conditions require, and no bidder shall attempt to hold the quantities shown as a firm quantity under this contract.

PRE-PAYMENTS

No prepayments of any kind will be made prior to shipment.

TAX

The City of Birmingham is exempt from all Federal Tax, and sales and use tax, except Alabama tax on oils, lubricants and fuels specifically bought for over-the-road transportation use.

ADDITIONAL PURCHASES

The City has attempted to list all items for “**Automotive Glass (Installation, Repair and Tinting)**” required during the term of the contract, if mutually agreed upon, additional contracts may be executed, based upon this bid for the same item(s) or related types. Bids may be solicited for the product included in this contract where an immediate/emergency need exists including large quantities. The decision of the Purchasing Agent as to what constitutes a biddable situation shall be final and shall not be construed as a breach of contract.

REDUCTION IN COST

Bidder agrees that the City of Birmingham will be charged no more for item(s) bid than the State of Alabama, and that in the event of a price reduction; the City will receive the benefit of such reduction on any undelivered portion of contract.

Successful bidder acknowledges and agrees that the City has the right to deduct from total amount of consideration to be paid, if any, to the successful bidder under this agreement all unpaid, delinquent, or overdue license fees, taxes, fines, penalties, and other amounts due to the City from the successful bidder.

DISADVANTAGED BUSINESS ENTERPRISE (DBE)

Bidder acknowledges and agrees that, consistent with federal law and City’s public policy, it will encourage disadvantaged business enterprise (DBE) participation to the extent permitted by law. A “disadvantaged business enterprise” is a for-profit small business concern (i) at least 51% owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51% of the stock is owned by one or more such individuals; and (ii) whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. In accordance with federal law, a “socially and economically disadvantaged individual” includes African-Americans, Hispanic Americans, Native Americans, Asian-Americans, women, and any additional groups designated as socially and economically disadvantaged by the federal Small Business Administration.

PUBLIC DISCLOSURE

Subject to applicable law or regulations, the content of each Bidder’s Proposal shall become public information upon the effective date of any resulting contract.

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

INVITATION TO BID – cont'd

FORM W-9

Please submit a completed, current year W-9 tax form with your bid submission. **Bidder W-9 tax form must be submitted with your sealed bid.**

BUSINESS LICENSE

Please submit a copy of your current year City of Birmingham business license with your bid submission. **Bidder City of Birmingham business license must be submitted with your sealed bid.**

E-VERIFY

Successful Bidder (located in the State of Alabama or located outside of the State of Alabama, but employs one or more employees within the State of Alabama) represents and warrants that it does not knowingly employ, hire for employment, or continue to employ an “unauthorized alien”, as defined by the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535 (H.B.56) of the Alabama Legislature, as amended from time to time (the “Act”) and that, during the performance of this contract, Bidder shall participate in the E-Verify program as required under the term of the Act. The bidder agrees to comply with all applicable provisions of the Act. As a condition for the award of any contract, Bidder shall provide documentation establishing that the Bidder is enrolled in the E-Verify program, or a signed, written statement that the Bidder does not have a presence (one or more employees) in the State of Alabama. **Bidder E-Verify documentation must be submitted with your sealed bid.**

SINGLE BID

If a single bid response is received for this ITB, the City reserves the option to award or negotiate for a lower price with the rejected Bidder and other Bidders by means of sealed quotes, upon department approval. The rejected Bidder’s initial offer will not be disclosed to other Bidders, prior to the awarding of a contract. The award will be made to the company offering the lowest negotiated quotation, provided that all conditions and specifications required by the City are met.

NEGOTIATIONS

The City of Birmingham reserves the right to enter into contract negotiations with the selected Bidder. If the City and the selected Bidder cannot negotiate a successful contract, the City may terminate negotiations and begin negotiation with the next selected Bidder. This process will continue until a contract has been executed or all proposals have been rejected. No Bidder shall have any rights against the City arising from such negotiations.

PROHIBITION AGAINST BOYCOTTING

By signing this contract the Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state enjoys open trade.

HOLD HARMLESS AND INDEMNIFICATION

Bidder(s) shall defend, indemnify, and hold harmless the City of Birmingham, and its agents, employees and officials (hereinafter the “Indemnitees”) from and against all demands, actions, damages, judgments, expenses (including but not limited to attorneys’ fees, expert fees, court costs and other litigation costs), losses, and claims (including those for bodily injury, sickness, disease or death, or to injury to, destruction or loss of use of tangible property) (collectively hereinafter “Claims”) by any third parties (including any employee, subcontractor or representative of the Bidder, hereinafter (Bidder Representative”) that arises out of, relates to, results from, or is attributable to any of the following: (a) Bidder’s performance or failure to perform its obligations hereunder; (b) any conditions in or about the work sites that the Bidder or any Bidder Representative may encounter; or (c) the use or occupancy of the work sites by Bidder or any Bidder Representatives. This indemnification obligation includes Claims that are caused in part by the negligence of an Indemnitee(s); provided nothing herein shall obligate Bidder to indemnify any of the Indemnitee(s) for Claims resulting from the sole negligence or from the willful misconduct of the Indemnitee(s).

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

INVITATION TO BID – cont'd

GOVERNING LAW/DISPUTE RESOLUTION

Contract award to purchase the materials covered in this bid document shall be construed under and governed by the laws of the State of Alabama and each party hereto irrevocably agrees to be subject to the jurisdictions of the courts of the State of Alabama.

CONFLICT OF INTEREST

Contractor covenants and declares that it has not, and will not, acquire any interest, directly or indirectly, in any property acquired by the City during the term of this Agreement. Contractor warrants and covenants that it presently has no interest in, nor shall any interest be hereinafter acquired in, any matter that will render the services required under this Agreement a violation of any applicable Federal, State or local law. In the event that any conflict of interest should hereinafter arise, Contractor shall promptly notify the City in writing of the existence of such conflict of interest.

GUARANTEE

Bidder certifies by bidding, that he is fully aware of the conditions of service and purpose for which item(s) included in this bid are to be purchased and that his offering will meet these requirements of service and purpose to the satisfaction of the City of Birmingham Finance Purchasing Division and its agent.

CONFIDENTIALITY

Contractor agrees that such reports, information, opinions or conclusions shall not be made available to or discussed with any individual or organization, including the news media, without prior written approval of the City. Contractor shall exercise reasonable precautions to prevent the unauthorized disclosure and use of the City information whether deemed confidential or not.

INSURANCE REQUIREMENTS

Liability Insurance: For the duration of this contract and for limits not less stated below, the Contractor shall carry (i) general liability insurance (either primary or a combination of primary and umbrella coverage) with limits of not less than \$1,000,000.00 total with a maximum of \$500,000.00 for each occurrence and shall include, but not be limited to, personal injury, property damage, vandalism, property loss and theft; (ii) comprehensive automobile liability insurance concerning owned and rented vehicles operated by the Contractor with limits of not less than \$500,000.00 bodily injury per occurrence, \$500,000.00 property damage or combined single limit of \$500,000.00; and (iii) Workman's Compensation coverage in an amount adequate to comply with the statutory requirements. The City's bid number **(26-16)** must appear on any/all copies of the certificate of insurance. All such insurance shall be provided by a policy or policies issued by a company or companies qualified by law to engage in the insurance business in the State of Alabama with a rating of B+ or better according to the most current edition of Best's Insurance reports. Bidder is to provide written documentation of the company's rating with their bid.

The Contractor may use umbrella or excess liability insurance to achieve the required coverages, provided that such umbrella or excess insurance results in the same type of coverage as required for the individual policies. These insurance requirements are in addition to and do not affect any indemnification obligation of the Contractor herein.

City Additional Named Insured: Except for Worker's Compensation coverage, all coverages shall contain endorsements naming the City, and its officers, employees and agents as additional named insured with respect to liabilities that arise out of and result from the operations of the Contractor or the performance of its work. The additional named insured endorsement shall not limit the scope of coverage to the City to vicarious liability but shall allow coverage for the City to the fullest extent provided by the policies. Such additional insured coverage shall be at least as broad as Additional Insured endorsement from ISO, CG 2010.1185.

Policies Primary: All insurance policies required herein are to be primary and non-contributory with any insurance or self-insurance program administered by the City.

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

INVITATION TO BID – cont'd

INSURANCE REQUIREMENTS (cont'd)

Waiver of Subrogation: Contractor shall require the carriers of the above-required insurance coverage to waive all rights of subrogation against the City, and its officers, employees, agents, contractors and subcontractors. Further, Contractor hereby waives any rights of subrogation against the City. All general or automotive liability coverage provided herein shall not prohibit the Contractor or its employees, agents or representatives from waiving the right of subrogation prior to loss or claim.

Proof of Coverage: Before the commencement of services or work hereunder, the Contractor shall provide the City a certificate(s) of insurance and endorsements (including the additional insured endorsements) evidencing compliance with the requirements in this section. Evidence of insurance will not be accepted on a per event basis. These certificates shall provide that such insurance shall not be terminated or expire without thirty (30) days advance notice to the City. In the event that the City is not notified that any of the coverage required herein is to be cancelled or changed in such a manner as not to comply with the requirements of this Contract, the Contractor shall, within fifteen (15) days prior to the effective date of such cancellation or change, obtain and provide the City with binder(s) of insurance evidencing the re-establishment of the insurance coverage required herein.

THIRD-PARTY “REMIT-TO”

If a Bidder has a third-party “remit-to” company, that information must appear on the Bidders response. The City of Birmingham will send payment to the company designated by the Bidder on its response but will not be responsible for resolving payment issues should the Bidder change payment processing companies after a payment has been mailed or without a 45-day written notification to the Purchasing Department and Accounting division of the City of Birmingham.

PRICING ESCALATION/DE-ESCALATION

The City of Birmingham may take into consideration an Economic Price Adjustment. All prices offered shall be firm against any increase for twelve (12) months from the effective date of the contract. Sixty (60) days prior to the next award term, the City of Birmingham may entertain a request for escalation in accordance with the most recently published consumer price index. Each successive award term will be treated in the same manner. The City of Birmingham reserves the right to accept, reject, or negotiate the request for a price increase. If the price increase is approved, the price will remain firm for one (1) year from the date of the increase. This clause also enables the City of Birmingham to seek de-escalation on the same terms.

INVOICING

The City’s standard payment term is Net-30 Days from acceptance. Exception may be allowed for discounted early payment, such as 2%-10, Net-30 Days. The reference date for all such discounted early payment terms will be the date the invoice is received or the date the goods are received, whichever is later. In the event of a dispute the City’s records shall prevail. **The City will not consider any bids requiring C.O.D. payments.**

All invoices must agree with the purchase order in description and price and include the following information:

- 1.) Purchase Order Number
- 2.) Ship to Department Name and Address
- 3.) In order to ensure prompt payment, ALL **ORIGINAL INVOICES*** MUST BE SENT TO:

**CITY OF BIRMINGHAM
DEPARTMENT OF EQUIPMENT MANAGEMENT
515 6TH AVENUE SOUTH
BIRMINGHAM, AL 35205**

*If invoice does not agree with purchase order, credits or a corrected invoice will be required in order for the City to process payment. **Invoices that do not reference an authorized Purchase Order will be returned to the bidder.**

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

GENERAL SPECIFICATIONS

GROUP ONE: AUTOMOTIVE GLASS (INSTALLATION AND REPAIR)

The quantities indicated on the Bid Form are strictly estimates for evaluation purposes only and the City shall be under no obligation of any type to purchase any specific quantity of any item. Annual purchases may vary widely, either up or down as conditions dictate.

The successful bidder(s) shall be responsible for the pick-up and delivery expense, personnel, trucks, etc. for any and all repairs or replacements. The City reserves the right to inspect any potential vendor's equipment, inventories, personnel, locations, etc., to verify that the potential vendor has the ability to properly service the City's requirements.

This City shall accept bids based upon the list prices shown in the NAGS calculator price sheet dated January 2021. Use NAGS January 2021 catalog only.

Use of specific brand names and numbers is not intended to restrict the bidding of any seller and/or manufacturer, but it is solely for the purpose of indicating the type, size and quality of materials, products, service, or other equipment considered best adapted to the City's intended use. All materials are to be new: no used, remanufactured or refurbished materials will be considered acceptable.

Windshield:

The maximum response time to any request for repairs shall be no greater than twenty-four (24) hours for all standard/common vehicles. The maximum completion time for non-standard/common vehicles shall be five (5) days. The definition of non-standard/common vehicles shall be auto of eight (8) or more years old or autos less than one (1) year old, odd truck applications and any or all specialized heavy equipment. Consistent failure by a successful vendor to meet this response time requirement will constitute grounds for the termination of the contract and the declaration of the vendor as a "non-responsible vendor". This declaration may result in the rejection of any future bids submitted by the vendor for a period of time to be determined by the City.

Each bidder is to include with the submitted bid a copy of the glass manufacturer's product warranty concerning materials and workmanship and any limitations that apply. Bidder is to also include a copy of his/her warranty that applies to the installation of all vehicle glass. These warranties will be a consideration of award.

All automotive glass supplied under this contract is to be of first line quality and meet all applicable Federal safety standards and various agency construction standards. All glass supplied is to meet the original equipment manufacturer's specifications for the applicable vehicle application.

The City shall award this contract based on the lowest total cost for glass, kits, and labor as shown on the bid form. All discount rates stated on the bid form are to be from the list prices shown in the NAGS January 2021 calculator, a copy of which is to be included with each bid submitted. The NAGS January 2021 calculator price sheet will be used for the entire initial twelve (12) month contract period. No updated or more current price list may be substituted at any time during the life of the contract. During the extension phase of the contract the successful bidder may substitute a more current NAGS calculator price sheet with a thirty (30) day written notice to the City. A copy of the new NAGS calculator must also be included with any written notice of intent to substitute price sheets. The installation costs quoted will remain firm for the life of the contract.

Due to the impracticality of listing each and every glass application, all bidders shall quote this bid invitation with written assurance to the City that any and all glass applications not shown on the Bid Form shall be furnished at the same rate of discount as shown on the glass applications so quoted. Bidders are to indicate in spaces provided on the Bid Form, any discount from the NAGS January 2021 price calculator that will apply to all glass within that type. These discounts will be a consideration of the award. The NAGS January 2021 calculator, combined with any stated discounts, will be used to determine the City's price for any and all glass not shown on the Bid Form. **Discount rate is to be a fixed, flat rate for each type glass specified. Do not quote discount ranges for a glass type (ex: Windshields, 30-50%).**

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

GENERAL Cont'd

Only licensed glass dealers located within the corporate city limits of Birmingham with heavy involvement in the repairing of auto, trucks, equipment, etc., shall be eligible for consideration of award. Bidder must have both a staffed physical facility and a staffed mobile repair service in order to be considered eligible for award.

Repairs to the City's vehicles, as a rule, shall be made on the City's premises. This includes any and all City owned vehicle storage locations. The bulk of the installations shall be made at the City's Southside Garage facility located at 515 6th Avenue South. The City also retains the option, at it's choosing, of delivering any vehicle to the successful vendor's local physical facility for the purpose of having the work performed there in order to expedite the repairs. For this reason, the vendor must maintain a physical repair facility adequately staffed with trained installation personnel and be available for utilization Monday through Friday between the hours of 8:00 a.m. and 4:00 p.m. The City reserves the right to inspect any potential vendor's equipment, inventories, personnel, locations, etc., to verify that the potential vendor has the ability to properly service the City's requirements.

The maximum response time to any request for repairs shall be no greater than twenty-four (24) hours for all standard/common vehicles. The maximum completion time for non-standard/common vehicles shall be five (5) days. The definition of non-standard/common vehicles shall be auto of eight (8) or more years old or autos less than one (1) year old, odd truck applications and any or all specialized heavy equipment. Consistent failure by a successful vendor to meet this response time requirement will constitute grounds for the termination of the contract and the declaration of the vendor as a "non-responsible vendor". This declaration may result in the rejection of any future bids submitted by the vendor for a period of time to be determined by the City.

Each bidder is to include with the submitted bid a copy of the glass manufacturer's product warranty concerning materials and workmanship and any limitations that apply. Bidder is to also include a copy of his/her warranty that applies to the installation of all vehicle glass. These warranties will be a consideration of award.

All automotive glass supplied under this contract is to be of first line quality and meet all applicable Federal safety standards and various agency construction standards. All glass supplied is to meet the original equipment manufacturer's specifications for the applicable vehicle application.

GROUP TWO: AUTOMOTIVE GLASS (TINTING)

In Alabama, front windshield tint is permitted along the top six inches of the glass. Alabama windshield tint must be non-reflective. This regulation applies to all vehicles including cars, trucks and SUV's. In Alabama car window tint on the side windows and rear windshield (both front and rear side windows) may have a Visible Light Transmission (VLT) percentage of 32% or higher, meaning at least 32% of visible light must be able to pass through the tinted window. The lower the number, the darker the tint, so a VLT is almost transparent, while 5% VLT appears almost black and opaque. Vans and SUV's in Alabama must also limit front side window tint to 32% VLT or lighter but on rear windows and the rear windshield laws are much looser. Very dark rear window tint can provide excellent privacy and security, to make clients comfortable while in transportation vehicles.

As for reflection, which can reduce the glare of sunlight by day and oncoming headlights at night, thus making driving safer, windows must not be more than 20% reflective under Alabama window film rules. (Reflective window film can also reduce interior cabin temperatures, meaning less use of A/C and a more comfortable driver experience, and it may pay for its own installation cost in reduced fuel consumption thanks to this temperature reduction.)

Do note that obstructed windows can be illegal in Alabama, and if a window tint becomes bubbled, cracked, hazy or otherwise damaged in such a way that it reduces clarity or view through a window it may fall out of regulation.

The film used to tint windows must be certified. No tint colors will be permitted. Only black.

Various types of window tint film exist. The City prefers 20% Carbon Flex Film.

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

GENERAL Cont'd

PERFORMANCE REQUIREMENTS:

The City shall reserve the right to cancel this contract with a written thirty (30) day notice to the vendor for any or all of the following:

- A.** Failure to perform quality work or causing damage to any vehicle being repaired. (Quality work includes the removal of all glass shards from every vehicle either by manual or mechanical means).
- B.** Failure to provide first line and first quality glass products. Any glass supplied is to meet the original equipment manufacturer's quality standards as per application.
- C.** Failure to provide a reasonable and rapid response to any request from the City for repair to a given vehicle. The maximum response time shall be no greater than twenty-four (24) hours once the request is given to the vendor.
- D.** Failure to provide any glass item as requested by the City within a twenty-four (24) hour time frame being the normal lead-time. Non-standard items shall be allowed a maximum of five days lead-time. The definition of non-standard items shall be autos of eight (8) or more years old or autos less than one (1) year old, odd truck applications, and any or all specialized heavy equipment.
- E.** Failure to provide adequate personnel, equipment and inventory availability, as well as inadequately trained personnel, to properly make any and all installations.
- F.** Failure to adhere to the discounts, as based on the **January 2021 NAGS** catalog's list prices, as well as the labor cost as bid, shall render this contract null and void.
- G.** Failure to honor any manufacturer warranty provisions or vendor's in-house installation warranty provisions as provided to the City with submitted bid.

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM

Edward Williams
Assistant Purchasing Agent
Birmingham, Alabama

Submitted below is my firm bid for **Automotive Glass (Installation, Repair and Tinting)**, for the City of Birmingham. Per Section 3-3-7(7) of the General City Code for the City of Birmingham, the proposed contract shall be in effect for a minimum of one (1) year. Upon approval of both parties, the life of this contract shall exist with the provision that no price increase in the original bid prices shall be allowed, in accordance with your Invitation to Bid and Specifications dated November 21, 2025. Prices quoted are FOB Birmingham, AL, and I am bidding in exact accordance with the specifications, except as listed on the provided exceptions form.

GROUP ONE: AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
1	Windshields, front, 2009 Ford Crown Victoria, police package as per factory specifications.	6 ea.		\$	\$
2	Windshields, rear, 2009 Ford Crown Victoria, police package as per factory specifications.	4 ea.		\$	\$
3	Windows, side, 2009 Ford Crown Victoria, police package. Left front door with power windows as per factory specifications.	4 ea.		\$	\$
4	Kit, windshield, 2009 Ford Crown Victoria.	6 ea.		\$	\$
5	Labor cost, installation of front windshield, 2009 Ford Crown Victoria.	6 ea.		\$	\$
6	Labor cost, installation of rear windshield, 2009 Ford Crown Victoria.	4 ea.		\$	\$
7	Labor cost, installation of side window with power lift, 2009 Ford Crown Victoria.	4 ea.		\$	\$
8	Windshields, front, 2009 Chevrolet Impala, 4 door, as per factory specifications.	15 ea.		\$	\$
9	Windshields, rear, 2009 – 2016 Limited Chevrolet Impala, 4 door, as per factory specifications.	6 ea.		\$	\$
10	Windows, side, 2009 – 2016 Limited Chevrolet Impala, 4 door. Left front door with power windows as per factory specifications.	6 ea.		\$	\$
11	Kit, windshield, 2009 – 2016 Limited Chevrolet Impala, 4 door.	6 ea.			
12	Labor cost, installation of front windshield, 2009 – 2016 Limited Chevrolet Impala.	15 ea.			
13	Labor cost, installation of rear windshield, 2009 – 2016 Limited Chevrolet Impala.	6 ea.			
14	Labor cost, installation of side window with power lift, 2009 – 2016 Limited Chevrolet Impala.	6 ea.			

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
15	Windshield, front, 2009 – 2016 Chevrolet Tahoe, 4 door as per factory specifications (factory tinted).	15 ea.		\$	\$
16	Windshield, rear, 2009 – 2016 Chevrolet Tahoe, 4 door as per factory specifications (factory tinted).	15 ea.		\$	\$
17	Window, side, 2009 – 2016 Chevrolet Tahoe, 4 door, left front door with power window as per factory specifications.	6 ea.		\$	\$
18	Kit, windshield, 2009 – 2016 Chevrolet Tahoe	6 ea.		\$	\$
19	Labor cost, installation of front windshield, 2009 – 2016 Chevrolet Tahoe.	12 ea.		\$	\$
20	Labor cost, installation of rear windshield 2009 – 2016 Chevrolet Tahoe.	5 ea.		\$	\$
21	Labor cost, installation of side window without power lift, 2009 – 2016 Chevrolet Tahoe.	5 ea.		\$	\$
22	Windshields, front, 2014 Ford Explorer, police package as per factory specifications. 4 door	12 ea.		\$	\$
23	Labor cost, installation of front windshield, 2013 Chevrolet Caprice, 4 door.	12 ea.		\$	\$
24	Labor cost, installation of rear windshield, 2013 Chevrolet Caprice, 4 door.	5 ea.		\$	\$
25	Labor cost, installation of side window with power lift, 2013 Chevrolet Caprice, 4 door.	5 ea.		\$	\$
26	Windshields, front, 2014 Ford Explorer, police package as per factory specifications. 4 door	15 ea.			
27	Windows, side, 2014 Ford Explorer, 4 door, police package. Left front door with power windows as per factory specifications. Include "A" Pillar inner and outer molding R & L and retainer.	6 ea.		\$	\$
28	Kit, windshield, 2014 Ford Explorer	2 ea.		\$	\$
29	Labor cost, installation of front windshield, 2014 Ford Explorer, 4 door.	3 ea.		\$	\$
30	Labor cost, installation of rear windshield, 2014 Ford Explorer, 4 door.	15 ea.			
31	Labor cost, installation of side window with power lift, 2014 Ford Explorer, 4 door.	15 ea.			

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
32	Windshields, front, 2015 Ford Explorer, police package as per factory specifications. 4 door	15 ea.		\$	\$
33	Windshields, rear, 2015 Ford Explorer, police package as per factory specifications. 4 door	6 ea.		\$	\$
34	Windows, side, 2015 Ford Explorer, 4 door, police package. Left front door with power windows as per factory specifications. Include "A" Pillar inner and outer molding R & L and retainer.	2 ea.		\$	\$
35	Kit, windshield, 2015 Ford Explorer	3 ea.		\$	\$
36	Labor cost, installation of front windshield, 2015 Ford Explorer, 4 door	15 ea.		\$	\$
37	Labor cost, installation of rear windshield, 2015 Ford Explorer, 4 door.	6 ea.		\$	\$
38	Labor cost, installation of side window with power lift, 2015 Ford Explorer, 4 door.	6 ea.		\$	\$
39	Windshields, front, 2016 Ford Explorer, police package as per factory specifications. 4 door	15 ea.		\$	\$
40	Windshields, rear, 2016 Ford Explorer, police package as per factory specifications. 4 door	15 ea.		\$	\$
41	Windows, side, 2016 Ford Explorer, 4 door, police package. Left front door with power windows as per factory specifications. Include "A" Pillar inner and outer molding R & L and retainer.	6 ea.		\$	\$
42	Kit, windshield, 2016 Ford Explorer	6 ea.		\$	\$
43	Labor cost, installation of front windshield, 2016 Ford Explorer, 4 door	15 ea.		\$	\$
44	Labor cost, installation of rear windshield, 2016 Ford Explorer, 4 door.	6 ea.		\$	\$
45	Labor cost, installation of side window with power lift, 2016 Ford Explorer, 4 door.	6 ea.		\$	\$

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
46	Windshields, front, 2017 Ford Explorer, police package as per factory specifications. 4 door	6 ea.		\$	\$
47	Windshields, rear, 2017 Ford Explorer, police package as per factory specifications. 4 door	6 ea.		\$	\$
48	Windows, side, 2017 Ford Explorer, 4 door, police package. Left front door with power windows as per factory specifications. Include "A" Pillar inner and outer molding R & L and retainer.	2 ea.		\$	\$
49	Kit, windshield, 2017 Ford Explorer	3 ea.		\$	\$
50	Labor cost, installation of front windshield, 2017 Ford Explorer, 4 door	6 ea.		\$	\$
51	Labor cost, installation of rear windshield, 2017 Ford Explorer, 4 door.	6 ea.		\$	\$
52	Labor cost, installation of side window with power lift, 2017 Ford Explorer, 4 door.	2 ea.		\$	\$
53	Windshield, front, 2017 Ford Taurus, 4 door as per factory specifications.	3 ea.		\$	\$
54	Windshield, rear, 2017 Ford Taurus 4 door, as per factory specifications.	15 ea.		\$	\$
55	Window, side, 2017 Ford Taurus, 4 door, left front door with power window as per factory specifications	6 ea.		\$	\$
56	Kit, windshield, 2017 Ford Taurus, 4 door, as per factory specifications.	6 ea.		\$	\$
57	Labor cost, installation of front windshield, 2017 Ford Taurus.	15 ea.		\$	\$
58	Labor cost, installation of rear windshield, 2017 Ford Taurus.	15 ea.		\$	\$
59	Labor cost, installation of side window with power lift, 2017 Ford Taurus.	6 ea.		\$	\$
60	Windshields, front, 2017 Ford Explorer, police package as per factory specifications. 4 door	6 ea.		\$	\$

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
61	Windshields, rear, 2017 Ford Explorer, police package as per factory specifications. 4 door	4 ea.		\$	\$
62	Windows, side, 2017 Ford Explorer, 4 door, police package. Left front door with power windows as per factory specifications. Include "A" Pillar inner and outer molding R & L and retainer.	6 ea.		\$	\$
63	Kit, windshield, 2017 Ford Explorer	6 ea.		\$	\$
64	Labor cost, installation of front windshield, 2017 Ford Explorer, 4 door	4 ea.		\$	\$
65	Labor cost, installation of rear windshield, 2017 Ford Explorer, 4 door.	4 ea.		\$	\$
66	Labor cost, installation of side window with power lift, 2017 Ford Explorer, 4 door.	15 ea.		\$	\$
67	Windshields, front, 2018 Ford Explorer, police package as per factory specifications. 4 door	6 ea.		\$	\$
68	Windshields, rear, 2018 Ford Explorer, police package as per factory specifications. 4 door	6 ea.		\$	\$
69	Windows, side, 2018 Ford Explorer, 4 door, police package. Left front door with power windows as per factory specifications. Include "A" Pillar inner and outer molding R & L and retainer.	15 ea.		\$	\$
70	Kit, windshield, 2018 Ford Explorer	15 ea.		\$	\$
71	Labor cost, installation of front windshield, 2018 Ford Explorer, 4 door	6 ea.		\$	\$
72	Labor cost, installation of rear windshield, 2018 Ford Explorer, 4 door	6 ea.		\$	\$
73	Labor cost, installation of side window with power lift, 2018 Ford Explorer, 4 door.	15 ea.		\$	\$
74	Windshields, front, 2020- 2025 Ford Explorer, police package as per factory specifications. 4 door	6 ea.		\$	\$
75	Windshields, rear, 2020- 2025 Ford Explorer, police package as per factory specifications. 4 door	6 ea.		\$	\$
76	Windows, side, 2020- 2025 Ford Explorer, 4 door, police package. Left front door with power windows as per factory specifications. Include "A" Pillar inner and outer molding R & L and retainer.	15 ea.		\$	\$
77	Kit, windshield, 2020- 2025 Ford Explorer	15 ea.		\$	\$

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
78	Windshields, front, 2021 Chevrolet Tahoe, police package as per factory specifications. 4 door	6 ea.		\$	\$
79	Windshields, rear, 2021 Chevrolet Tahoe, police package as per factory specifications. 4 door	15 ea.		\$	\$
80	Windows, side, 2021 Chevrolet Tahoe, 4 door, police package. Left front door with power windows as per factory specifications. Include "A" Pillar inner and outer molding R & L and retainer.	15 ea.		\$	\$
81	Kit, windshield, 2021 Chevrolet Tahoe	6 ea.		\$	\$
82	Labor cost, installation of front windshield, 2021 Chevrolet Tahoe, 4 door	6 ea.		\$	\$
83	Labor cost, installation of rear windshield, 2021 Chevrolet Tahoe, 4 door.	15 ea.		\$	\$
84	Labor cost, installation of side window with power lift, 2021 Chevrolet Tahoe, 4 door.	6 ea.		\$	\$
85	Windshields, front, 2021 Dodge Charger, police package as per factory specifications. 4 door	6 ea.		\$	\$
86	Windshields, rear, 2021 Dodge Charger, police package as per factory specifications. 4 door	15 ea.		\$	\$
87	Windows, side, 2021 Dodge Charger, 4 door, police package. Left front door with power windows as per factory specifications. Include "A" Pillar inner and outer molding R & L and retainer.	15 ea.		\$	\$
88	Kit, windshield, 2021 Dodge Charger	6 ea.		\$	\$
89	Labor cost, installation of front windshield, 2021 Dodge Charger, 4 door	6 ea.		\$	\$
90	Labor cost, installation of rear windshield, 2021 Dodge Charger, 4 door.	6 ea.		\$	\$
91	Labor cost, installation of side window with power lift, Dodge Charger, 4 door.	6 ea.			

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
92	Windshields, front, 2021- 2024 Ford F150, as per factory specifications	6 ea.		\$	\$
93	Windshields, rear, 2021 Ford F150, as per factory specifications	6 ea.		\$	\$
94	Windows, side, 2021- 2024 Ford F150, police package. Left front door with power windows as per factory specifications. 4 door	15 ea.		\$	\$
95	Kit, windshield, 2021- 2024 Ford F150	15 ea.		\$	\$
96	Labor cost, installation of the front windshield, 2021- 2024 Ford F150, 4 door	6 ea.		\$	\$
97	Labor cost, installation of rear windshield, 2021- 2024 Ford F150, 4 door	6 ea.		\$	\$
98	Labor cost, installation of side windows with power lift, 2021- 2024 Ford F150 4 door.	15 ea.		\$	\$
99	Windshields, front, 2021 Ford Ranger, as per factory specifications.	6 ea.		\$	\$
100	Windshields, rear, 2021 Ford Ranger, as per factory specifications.	6 ea.		\$	\$
101	Windows, side, 2021 Ford Ranger. Left front door with power windows as per factory specifications.	15 ea.		\$	\$
102	Kit, windshield, 2021 Ford Ranger.	15 ea.		\$	\$
103	Labor cost, installation of front windshield, 2021 Ford Ranger.	6 ea.		\$	\$
104	Labor cost, installation of rear windshield, 2021 Ford Ranger.	6 ea.		\$	\$
105	Labor cost, installation of side window with power lift, 2021 Ford Ranger.	6 ea.		\$	\$
106	Windshields, front, 2021 Ford Ranger, 4 door, as per factory specifications.	4 ea.		\$	\$
107	Windshields, front, 2023 - 2025 Ford Maverick, as per factory specifications.	6 ea.			
108	Windshields, rear, 2023 - 2025 Ford Maverick, as per factory specifications.	6 ea.			
109	Windows, side, 2023 - 2025 Ford Maverick. Left front door with power windows as per factory specifications.	6 ea.			
110	Kit, windshield, 2023 - 2025 Ford Maverick.	6 ea.			
111	Labor cost, installation of front windshield, 2023 - 2025 Ford Maverick.	6 ea.			

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
112	Labor cost, installation of rear windshield, 2023 - 2025 Ford Maverick.	15 ea.		\$	\$
113	Labor cost, installation of side window with power lift, 2023 - 2025 Ford Maverick.	15 ea.		\$	\$
114	Windshields, front, 2023 - 2025 Ford Maverick, 4 door, as per factory specifications.	6 ea.		\$	\$
115	Windshields, front, 2023 Ford Lightning, as per factory specifications.	6 ea.		\$	\$
116	Windshields, rear, 2023 Ford Lightning, as per factory specifications.	15 ea.		\$	\$
117	Windows, side, 2023 Ford Lightning. Left front door with power windows as per factory specifications.	6 ea.		\$	\$
118	Kit, windshield, 2023 Ford Lightning.	6 ea.			
119	Labor cost, installation of front windshield, 2023 Ford Lightning.	15 ea.		\$	\$
120	Labor cost, installation of rear windshield, 2023 Ford Lightning.	15 ea.		\$	\$
121	Labor cost, installation of side window with power lift, 2023 Ford Lightning.	6 ea.		\$	\$
122	Windshields, front, 2023 Ford Lightning, 4 door, as per factory specifications.	6 ea.		\$	\$
123	Windshields, front, 2024 Chevrolet Equinox, as per factory specifications.	6 ea.		\$	\$
124	Windshields, rear, 2024 Chevrolet Equinox, as per factory specifications.	4 ea.		\$	\$
125	Windows, side, 2024 Chevrolet Equinox. Left front door with power windows as per factory specifications.	15 ea.			
126	Kit, windshield, 2024 Chevrolet Equinox.	6 ea.			
127	Labor cost, installation of front windshield, 2024 Chevrolet Equinox.	6 ea.			
128	Labor cost, installation of rear windshield, 2024 Chevrolet Equinox.	6 ea.			
129	Labor cost, installation of side window with power lift, 2024 Chevrolet Equinox.	6 ea.			
130	Windshields, front, 2024 Chevrolet Equinox, 4 door, as per factory specifications.	6 ea.			
131	Windshields, front, 2024 Chevrolet Equinox EV, as per factory specifications.	6 ea.			

NAME OF YOUR COMPANY _____

CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484

YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT

November 21, 2025
ITB: 26-16

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
132	Windshields, rear, 2024 Chevrolet Equinox EV, as per factory specifications.	6 ea.		\$	\$
133	Windows, side, 2024 Chevrolet Equinox EV. Left front door with power windows as per factory specifications.	15 ea.		\$	\$
134	Kit, windshield, 2024 Chevrolet Equinox EV.	15 ea.		\$	\$
135	Labor cost, installation of front windshield, 2024 Chevrolet Equinox EV.	6 ea.		\$	\$
136	Labor cost, installation of rear windshield, 2024 Chevrolet Equinox EV.	6 ea.		\$	\$
137	Labor cost, installation of side window with power lift, 2024 Chevrolet Equinox EV.	15 ea.		\$	\$
138	Windshields, front, 2024 Chevrolet Equinox EV, 4 door, as per factory specifications.	6 ea.		\$	\$
139	Windshields, front, 2025 Chevrolet Blazer EV, as per factory specifications.	6 ea.		\$	\$
140	Windshields, rear, 2025 Chevrolet Blazer EV, as per factory specifications.	15 ea.		\$	\$
141	Windows, side, 2025 Chevrolet Blazer EV. Left front door with power windows as per factory specifications.	15 ea.		\$	\$
142	Kit, windshield, 2025 Chevrolet Blazer EV.	6 ea.		\$	\$
143	Labor cost, installation of front windshield, 2025 Chevrolet Blazer EV.	6 ea.		\$	\$
144	Labor cost, installation of rear windshield, 2025 Chevrolet Blazer EV.	4 ea.		\$	\$
145	Labor cost, installation of side window with power lift, 2025 Chevrolet Blazer EV.	6 ea.		\$	\$
146	Windshields, front, 2025 Chevrolet Blazer EV, 4 door, as per factory specifications.	6 ea.		\$	\$
147	Windshields, front, 2025 Chevrolet Blazer EV, police package, as per factory specifications.	6 ea.		\$	\$
148	Windshields, rear, 2025 Chevrolet Blazer EV, police package, as per factory specifications.	6 ea.		\$	\$
149	Windows, side, 2025 Chevrolet Blazer EV. Left front door with power windows, police package, as per factory specifications.	15 ea.		\$	\$

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
150	Kit, windshield, 2025 Chevrolet Blazer EV, police package.	15 ea.		\$	\$
151	Labor cost, installation of front windshield, 2025 Chevrolet Blazer EV, police package.	6 ea.		\$	\$
152	Labor cost, installation of rear windshield, 2025 Chevrolet Blazer EV, police package.	6 ea.		\$	\$
153	Labor cost, installation of side window with power lift, 2025 Chevrolet Blazer EV, police package.	15 ea.		\$	\$
154	Windshields, front, 2025 Chevrolet Blazer EV, 4 door, police package, as per factory specifications.	6 ea.		\$	\$
155	Windshields, front, 2025 Toyota Camry, as per factory specifications.	15 ea.		\$	\$
156	Windshields, rear, 2025 Toyota Camry, as per factory specifications.	15 ea.		\$	\$
157	Windows, side, 2025 Toyota Camry. Left front door with power windows as per factory specifications.	6 ea.		\$	\$
158	Kit, windshield, 2025 Toyota Camry.	6 ea.		\$	\$
159	Labor cost, installation of front windshield, 2025 Toyota Camry.	6 ea.		\$	\$
160	Labor cost, installation of rear windshield, 2025 Toyota Camry.	4 ea.		\$	\$
161	Labor cost, installation of side window with power lift, 2025 Toyota Camry.	15 ea.		\$	\$
162	Windshields, front, 2025 Toyota Camry, 4 door, as per factory specifications.	6 ea.		\$	\$
163	Windshields, front, 2025 Chevrolet Suburban, as per factory specifications.	6 ea.		\$	\$
164	Windshields, rear, 2025 Chevrolet Suburban, as per factory specifications.	6 ea.		\$	\$
165	Windows, side, 2025 Chevrolet Suburban. Left front door with power windows as per factory specifications.	4 ea.		\$	\$
166	Kit, windshield, 2025 Chevrolet Suburban.	6 ea.		\$	\$
167	Labor cost, installation of front windshield, 2025 Chevrolet Suburban.	15 ea.		\$	\$

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION & REPAIR)

#	DESCRIPTION	QTY	NAGS ITEM NO.	UNIT PRICE	EXTENDED PRICE
168	Labor cost, installation of rear windshield, 2025 Chevrolet Suburban.	6 ea.		\$	\$
169	Labor cost, installation of side window with power lift, 2025 Chevrolet Suburban.	15 ea.		\$	\$
170	Windshields, front, 2025 Chevrolet Suburban, 4 door, as per factory specifications.	6 ea.		\$	\$
171	Windshields, front, 2025 Chevrolet Tahoe, as per factory specifications.	6 ea.		\$	\$
172	Windshields, rear, 2025 Chevrolet Tahoe, as per factory specifications.	15 ea.		\$	\$
173	Windows, side, 2025 Chevrolet Tahoe. Left front door with power windows as per factory specifications.	15 ea.		\$	\$
174	Kit, windshield, 2025 Chevrolet Tahoe.	6 ea.		\$	\$
175	Labor cost, installation of front windshield, 2025 Chevrolet Tahoe .	6 ea.		\$	\$
176	Labor cost, installation of rear windshield, 2025 Chevrolet Tahoe.	6 ea.		\$	\$
177	Labor cost, installation of side window with power lift, 2025 Chevrolet Tahoe.	4 ea.		\$	\$
178	Windshields, front, 2025 Chevrolet Tahoe, 4 door, as per factory specifications.	6 ea.		\$	\$
GRAND TOTAL					\$
WINDSHIELD CHIP REPAIR					\$
Guaranteed discount if bid is renewed for 2nd year					_____ %
Guaranteed discount if bid is renewed for 3rd year					_____ %

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

BID FORM cont'd

AUTOMOTIVE GLASS (INSTALLATION, REPAIR AND TINTING)

FIXED, FLAT RATE OF DISCOUNT BY PERCENTAGE POINTS FROM THE JANUARY 2021 NAGS PRICE LIST FOR ANY GLASS OR KITS NOT LISTED ABOVE	
DESCRIPTION	PERCENTED DISCOUNT
WINDSHIELDS	%
SIDE AND REAR GLASS, TEMPERED TYPE	%
SIDE AND REAR GLASS, LAMINATED TYPE	%
WINDSHIELD KIT	%

FLAT LABOR INSTALLATION CHARGES	
WINDSHIELDS	\$
SIDE WINDOWS (EXCLUDING POWER WINDOWS)	\$
SIDE WINDOWS (WITH POWER WINDOWS)	\$
REAR WINDOWS (EXCLUDING POWER WINDOWS)	\$
REAR WINDOWS (WITH POWER WINDOWS)	\$

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265 / FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

GROUP TWO: AUTOMOTIVE GLASS TINTING

#	DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE
SEDANS				
1	Window Tinting – Front Windshield (Top 6’)	50 ea.	\$	\$
2	Window Tinting – Front Windshield	10 ea.	\$	\$
3	Window Tinting - Front Side Window	100 ea.	\$	\$
4	Window Tinting - Rear Side Window	100 ea.	\$	\$
5	Window Tinting – Rear Windshield	50 ea.	\$	\$
SUV’S				
6	Window Tinting – Front Windshield (Top 6’)	50 ea.	\$	\$
7	Window Tinting – Front Windshield	10 ea.	\$	\$
8	Window Tinting - Front Side Window	100 ea.	\$	\$
9	Window Tinting - Rear Side Window	100 ea.	\$	\$
10	Window Tinting – Rear Windshield	50 ea.	\$	\$
PICK UP TRUCKS				
11	Window Tinting – Front Windshield (Top 6’)	50 ea.	\$	\$
12	Window Tinting – Front Windshield	10 ea.	\$	\$
13	Window Tinting - Front Side Window	100 ea.	\$	\$
14	Window Tinting - Rear Side Window	100 ea.	\$	\$
15	Window Tinting – Rear Windshield	50 ea.	\$	\$
GRAND TOTAL				\$
Guaranteed discount if bid is renewed for 2 nd year				_____ %
Guaranteed discount if bid is renewed for 3 rd year				_____ %

NAME OF YOUR COMPANY _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

DEBARMENT STATEMENT

**CERTIFICATION REGARDING DEBARMENT, SUSPENSIONS,
AND OTHER RESPONSIBILITY MATTERS**

(Executive Order 12549, Debarment and Suspension, 34 CFR Part 85)

Vendor/Offeror certifies to the best of its knowledge and belief, that it and its principals:

- (a) Are are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

- (b) Have have not within a three-year period preceding award of this contract been convicted of or had civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

- (c) Are are not presently indicted for or otherwise criminally charged by a governmental entity (Federal, State or Local) with commission on any of the offenses enumerated in Paragraph (b) above; and

- (d) Have have not within a three-year period preceding award of this contract had one or more public transactions (Federal, State or Local) terminated for cause of default.

- (e) **Unique Entity ID (UEI)**
UEI number must be provided on the signature page of this document before an award can be made to facilitate System Award Management (SAM) certification
<https://www.sam.gov/SAM/>. Companies that do not have a free UEI number may visit <https://.dnd.com/duns-number/get-a-duns.html> for more information. *The City of Birmingham does not provide UEI numbers.*

_____ AUTHORIZED SIGNATURE	_____ TITLE
_____ PRINTED NAME	_____ DATE

_____ I am unable to certify to the above statements. My explanation is attached.

Name of your company _____

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

City of Birmingham Transparency in City Government Disclosure and Certification Form

TRANSPARENCY IN CITY GOVERNMENT DISCLOSURE AND CERTIFICATION FORM

INSTRUCTIONS:

This form must be fully completed by any individual or entity (hereinafter referred to as “vendor”) seeking to enter into a contract or appointment, provide services, obtain funding or otherwise do business with the City of Birmingham with the express exclusion of persons or entities exclusively providing grant funding to the City, General Services Administration (GSA) vendors, national cooperatives approved by the Alabama Department of Examiners of Public Accounts and governmental entities to include City boards and agencies.

Submit completed forms to the appropriate City Department. All questions must be answered. Respond “Not applicable” or “NA” if a question does not apply. Attach additional pages if needed. Completed forms will be submitted to the Birmingham City Council or the appropriate Council Committee along with the Applicant’s proposed contract, appointment and/or funding request.

For purposes of this Form, the following definitions apply:

Family Member of a Public Employee. The spouse, domestic partner or a dependent of the public employee.

Family Member of a Public Official. A spouse, domestic partner, dependent, adult child and his or her spouse, parent, spouse's parents, sibling and his or her spouse, of the public official.

Public Employee. Any person employed by the City of Birmingham or its instrumentalities, including governmental corporations and authorities.

Public Official. Any person elected to public office of the City of Birmingham, whether or not that person has taken office, by the vote of the people, and any person appointed to a position at the City of Birmingham or its instrumentalities, including governmental corporations and authorities.

This Form is a:

New Submission

Update to a Previous Submission

Section 1: VENDOR NAME AND CONTACT:

Vendor’s Legal Name:

Physical Street Address:

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

City of Birmingham Transparency in City Government Disclosure and Certification Form

Mailing Address:

Phone Number:

Contact Person:

Section 2: DISCLOSURES

(a) Identify all officers, directors, owners, members, partners and executive management of the Vendor.

(b) (PUBLIC OFFICIAL)

Are any of the persons identified in paragraph (a) above a Family Member of a Public Official of the City of Birmingham or do they have an employment or other business relationship with a Public Official of the City of Birmingham or a Family Member of a Public Official? If "yes", describe any family, employment or business relationship with the Public Official.

Yes Not Applicable

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

City of Birmingham Transparency in City Government Disclosure and Certification Form

(c) (PUBLIC EMPLOYEE)

Are any of the persons identified in paragraph (a) above a Family Member of a Public Employee of the City of Birmingham or do they have an employment or other business relationship with a Public Employee of the City of Birmingham or a Family Member of a Public Employee? If "yes", describe any family, employment or business relationship with the Public Employee.

- Yes Not Applicable

SECTION 3. LOBBYISTS, CONSULTANTS & ATTORNEYS:

During the past three (3) years, has Vendor retained, hired or paid any person or entity including, but not limited to, a lobbyist, consultant or attorney, to assist Vendor in obtaining a City contract, appointment or funding? If "yes", identify by individual name, firm name, address and telephone number any such person or entity.

- Yes Not Applicable

SECTION 4: DISCLOSURE OF CONTRIBUTIONS:

During the past three (3) years, has the Vendor provided a campaign contribution, a contribution to a political action committee that provides funding to a Public Official's campaign or other funding to or performed services for a Public Official, or provided funding to or performed services for an individual or entity, including a charitable entity, at the request of a Public Official or Public Employee? If yes, identify the amount, date and recipient of any campaign contribution or other funding and/or the date, contract amount and nature of services performed.

- Yes Not Applicable

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

City of Birmingham Transparency in City Government Disclosure and Certification Form

SECTION 5: CONTRACTS WITH THE CITY OF BIRMINGHAM:

Does the Vendor have any existing contracts with the City of Birmingham or contracts which have expired or been terminated within the past three (3) years?

Yes No

SECTION 6: CLAIMS AGAINST THE CITY OF BIRMINGHAM:

Does the Vendor have any pending claims against the City of Birmingham.

Yes No

SECTION 7: GOOD STANDING:

By signing this *Transparency in City Government Disclosure and Certification Form* Vendor affirms that it is current in regard to all required federal, state, and local business, tax and other filing requirements and licensure.

CERTIFICATION:

I, the undersigned, certify that I am authorized to execute this *Transparency in City Government Disclosure and Certification Form* on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the City of Birmingham is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the City to notify the City in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the City, permitting the City to declare any contract(s) resulting from this certification void and unenforceable.

VENDOR SIGNATURE:

NAME:

DATE:

_ / _ / _

**CITY OF BIRMINGHAM-PURCHASING DIVISION
710 NORTH 20TH STREET
P-100 CITY HALL
BIRMINGHAM, AL 35203-2227
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**YOLANDA COX, SENIOR BUYER
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**November 21, 2025
ITB: 26-16**

ITB #25-64R SUBMISSION CHECKLIST

Prior to sealing and submitting your bid to the City of Birmingham Purchasing Office, please ensure that the following items are complete and included in your submission:

- **Bid Bond** (*If applicable. Bond must be Cashier's Check, Certified Check or Bid bond payable to the City of Birmingham. Any other form of bond submitted will result in the rejection of the submitted bid.)
- **Current year City of Birmingham Business License**
- **Current year company W9**
- **Company E-Verify documentation**
- **General Liability Insurance documentation** (*Per specifications.)
- **Warranty documentation**
- **Signed and completed Signature Page**
- **Signed and completed debarment statement**
- **Signed and completed City of Birmingham Transparency document**
- **Bid form** (Please ensure all notation is clean and legible. Any bid or proposal submitted using a form other than the bid form provided will be rejected.)
- **Signed contract agreement document** (*if applicable.)
- **Samples** (*if applicable per the provided specifications.)
- Please review the general specifications beginning on page #8, for any other requirements that will be due at bid submission.

Any questions concerning the specifications or requirements of ITB #26-16R should be addressed to the assigned Senior Buyer, Yolanda Cox at:

- PHONE: (205) 254-6576
- E-MAIL: yolanda.cox@birminghamal.gov
- FAX: (205)254-2484