

**CITY OF BIRMINGHAM-PURCHASING DIVISION  
710 NORTH 20<sup>TH</sup> STREET  
P-100 CITY HALL  
BIRMINGHAM, AL 35203-2227  
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**AISHA JOHNSON, SENIOR BUYER  
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**MAY 12, 2025  
ITB: 25-58**

<b>TO:</b>	Prospective Bidders
<b>INVITATION TO BID NUMBER:</b>	<b>Bid #25-58 (A complete copy can be downloaded at <a href="http://www.birminghamal.gov">www.birminghamal.gov</a>)</b>
<b>SEPARATE SEALED BIDS FOR:</b>	<b>Training Manikins</b>
<b>INVITATION TO BID RESPONSES WILL BE RECEIVED BY:</b>	Aisha Johnson, Senior Buyer Purchasing Division 710 North 20 <sup>th</sup> Street, P-100 City Hall Birmingham, AL 35203-2227

**\*\*\*IMPORTANT SOLICITATION DATES\*\*\***

<b>BID DUE DATE:</b>	<b>BID OPENING DATE:</b>
<b>Wednesday, May 28, 2025 by 5:00 P.M. (Central Standard Time)</b>	<b>Thursday, May 29, 2025 at 11:00 A.M. (Central Standard Time)</b>

Bidders wishing to bid can download the complete solicitation including the specifications and bid forms via the internet at [www.birminghamal.gov](http://www.birminghamal.gov) (go to link titled Work, then click on Bidding Opportunities), or by visiting the Purchasing Office at the address shown above, or by calling (205) 254-2265 and requesting a copy be mailed to you.

BID OPENING WILL BE HELD AT:  
Purchasing Division  
710 North 20<sup>th</sup> Street  
P-100 City Hall  
Birmingham, AL 35203-2227

**TELEPHONE INQUIRIES – NOT ACCEPTED**

Telephone inquiries with questions regarding clarification of any and all specifications of the ITB will not be accepted. All questions must be e-mailed to Aisha Johnson at [aisha.johnson@birminghamal.gov](mailto:aisha.johnson@birminghamal.gov).

Submissions may be withdrawn, modified, and resubmitted prior to the formal bid due date. **Any submission modification(s) submitted after the “Bid Due Date” may not be considered.**

The City of Birmingham reserves the right to accept or reject any or all bids, or any part of any bid, and to waive any informalities or irregularities in the bid. The City of Birmingham may award contract in whole or in part based on the needs of the City of Birmingham.

All costs incurred by the company to respond to this solicitation will be wholly the responsibility of the Bidder. All copies and contents of the bid, attachments, and explanations thereto submitted in response to this ITB, except copyrighted material, shall become the property of the City of Birmingham regardless of the bidder selected. Response to this solicitation does not constitute an agreement between the Bidder and the City of Birmingham.

The City of Birmingham is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City of Birmingham or any other means of delivery employed by the bidder. Similarly, the City of Birmingham is not responsible for, and will not open, any bid responses which are received later than the date and time indicated above. Late bid responses will be retained in the bid file, unopened.

Published-Alabama Messenger-05/14/2025

RELEASED BY:




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INVITATION TO BID

Sealed bids marked "Training Manikins", will be received by the Purchasing Agent, P-100 First Floor City Hall, 710 North 20<sup>th</sup> Street, Birmingham, Alabama 35203.

Bids will be accepted until 5:00 P.M. central time (standard or daylight savings time, as applicable) on **WEDNESDAY, MAY 28, 2025**. **Bids submitted after these dates and times will not be considered.**

Bids will be publicly opened at 11:00 A.M. on **THURSDAY, MAY 29, 2025**.

The City is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City, or any other means of delivery employed by the Bidder. Similarly, the City is not responsible for, and will not open, any bid/proposal responses, which are received later than the date and time, indicated above. Late bids/proposals will be retained in the bid/proposal file, unopened.

**TERM OF CONTRACT**

Any contract resulting from this ITB will become effective upon bid award, not to exceed (3) three years. Per Section 3-3-7(7) of the Birmingham City Code and State Bid Law, the proposed contract shall be in effect for a minimum of one (1) year guaranteed contingent upon Council approval. **The life of this contract shall exist with the approval of both parties with the provision that no price increase in the original bid prices shall be allowed.**

**ADDENDA**

Any addenda will be available on the internet. Bidder is responsible for checking the website for addenda until the bid opening date. Addenda will be mailed to only those vendors who were provided a copy in person or by mail.

**CERTIFIED CHECK/BID BOND/CASHIER'S CHECK**

It is required for any contract exceeding \$10,000.00 that the bidder submits with his bid a certified check, a cashier's check, or a bid bond payable to the City of Birmingham. In order for any bid award to be considered that exceeds \$10,000.00, your bid must be accompanied by an acceptable bid bond or check in the amount of \$500.00. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond check shall be forfeited.


The City follows a policy of nondiscrimination. No contractor with the City should discriminate on the basis of race, sex, religion or national origin. Failure by the Vendor to carry out these requirements is a material breach of its obligations, which may result in its termination or such other remedy as the City deems appropriate.

No bid may be withdrawn for a period of sixty (60) days after the date of the bid opening.

All bids are to be submitted on the bid form provided and all bids are to be f.o.b. Birmingham, Alabama delivered.

The City reserves the right to reject any or all bids submitted, in whole or part, and to waive any informalities.

Bids must be submitted in a sealed envelope marked "**Training Manikins, 5:00 P.M., 05/28/2025.**" Bids may be **hand delivered** to Purchasing, Room P-100 First Floor, City Hall, Birmingham, Alabama or **mailed** to City of Birmingham, 710 North 20th Street, Birmingham, AL 35203. Bids mailed in (i.e. USPS, Federal Express, UPS, Airborne, etc.) **must** specify delivery to Room P-100, 1st Floor-City Hall.

  
Edward Williams, Asst. Purchasing Agent

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**INVITATION TO BID – cont'd**

**GENERAL**

The City of Birmingham is seeking bids for training manikins. The basis of the bid shall consist primarily of any and all Emergency Medical Service training manikins used by the City. The City intends to award to the lowest priced, responsive, responsible bidder. The City of Birmingham expressly reserves the right to reject any or all bids, or parts of bids, or to re-bid and to make the award as the best interest of the City of Birmingham appears. For the purchase of personal property, the City's policy is to apply a local preference option, as allowed by State of Alabama Code, Section 41-16-50, in determining the low bidder.

**Bidders are required to provide an original and two (2) copies of their bid.**

In the effort to decrease the spread of COVID-19, bid openings will be held in person and virtually via Webex. Login information can be found on the City's website at [www.birminghamal.gov](http://www.birminghamal.gov) (click on the link titled **Work** then click on **Bidding Opportunities**).

**CANCELLATION**

The City reserves the right to cancel the contract, in whole or part, and seek new bids at any time the City determines that the services, item(s) and/or product lines(s) being supplied is/are failing to perform satisfactorily. Any bid that imposes a service fee or any other type of fee on any order not exceeding a minimum order quantity or minimum purchase order dollar amount, will be determined a non-responsive bid and will not be considered for award. Municipalities are not liable for sales tax: reference Code of Alabama Section 40-23-4. Costs normally considered pass through costs (property tax, use tax, delivery charge, etc.) to the customer by the provider must be included in any fee proposed (Code of Alabama 40-12-222). For the purchase of personal property, the City's policy is to apply a local preference option, as allowed by the State of Alabama Code, Section 41-16-50, in determining the low bidder.

**AWARD**

Contract will be awarded to the lowest most responsive and responsible bidder who meets all bid requirements and has a history of successfully completing like work. The award of any item specified with options will be made based on the base bid or alternate bid or any combination of the two. All items are to be new and unused.

**PURCHASE ORDERS**

The City will issue purchase order(s) to the successful bidder for the goods and/or services (bid items) that are the subject of the bid. Unless otherwise agreed in a writing that is signed by both parties, the entire agreement between the City and the successful bidder concerning the bid items is comprised of the terms, conditions, specifications and requirements stated in (a) the contemplated purchase order(s), (b) this Invitation to Bid and Specifications and (c) your bid (collectively, the "Contract Requirements"). These writings supersede all former proposals, offers, negotiations, representations or agreements, either written or oral, concerning the provision of vendor's goods and/or services. By acceptance of the City's purchase order(s), the successful vendor agrees to abide by and perform its responsibilities related to the bid items in compliance with the Contract Requirements.

Successful bidder shall not assign this contract to any other party without prior written approval of the City of Birmingham. Contract shall not be assigned to an unsuccessful bidder who was rejected because he was not a responsive or responsible bidder.

**TERMINATION OF CONTRACT**

Failure to adhere to any or all terms, conditions and specifications as set forth in the contract may result in the immediate termination of the contract. Should termination occur, the holder of the contract may be declared a "non-responsible vendor" This declaration may result in the rejection of any future bids submitted by the vendor for a period of time to be determined by the City.

All bids submitted are to be F.O.B. delivered, City of Birmingham, Birmingham AL 35203.

Equipment/Parts furnished shall carry the standard warranty offered to the general public. **PLEASE ATTACH A COPY OF YOUR WARRANTY AS PART OF YOUR BID SUBMISSION.**

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**INVITATION TO BID – cont'd**

**CERTIFIED CHECK/BID BOND/CASHIER'S CHECK**

Each bidder is to extend prices and provide a total for the bid being submitted. In order for any bid award to be considered that exceeds \$10,000.00 your bid must have been accompanied by an acceptable bid bond, certified check or cashier's check in the amount of \$500.00. Bid bond checks will be returned to all unsuccessful bidders after the formal award is made and to the successful bidder after acceptance of award. Should the successful bidder fail to accept the award, the bid bond check shall be forfeited.

Contract award to purchase the materials covered in this bid document shall be construed under and governed by the laws of the State of Alabama and each party hereto irrevocably agrees to be subject to the jurisdictions of the courts of the State of Alabama.

The City's standard payment term is Net-30 Days from acceptance. Exception may be allowed for discounted early payment, such as 2%-10, Net-30 Days. The reference date for all such discounted early payment terms will be the date the invoice is received or the date the goods are received, whichever is later. In the event of a dispute the City's records shall prevail. **The City will not consider any bids requiring C.O.D. payments.**

**NON-COLLUSION**

Contractor covenants and declares that it has not employed any person to solicit or procure this Agreement and that Contractor has not made, and will not make, any payment of any compensation for the procurement of this Agreement. The covenant contained herein shall survive the expiration or earlier termination of this Agreement.

**PRICES**

Include transportation (including fuel surcharge, if applicable).

**QUANTITIES**

The quantities shown on the bid form are estimated initial purchase quantities only. Merchandise shall be ordered as requirements dictate. The City reserves the right to purchase more or less than this quantity as conditions require, and no bidder shall attempt to hold the quantities shown as a firm quantity under this contract.

**PRE-PAYMENTS**

No prepayments of any kind will be made prior to shipment.

**TAX**

The City of Birmingham is exempt from all Federal Tax, and sales and use tax, except Alabama tax on oils, lubricants and fuels specifically bought for over-the-road transportation use.

**ADDITIONAL PURCHASES**

The City has attempted to list all items for "Training Manikins" required during the term of the contract, if mutually agreed upon, additional contracts may be executed, based upon this bid for the same item(s) or related types.

**REDUCTION IN COST**

Bidder agrees that the City of Birmingham will be charged no more for item(s) bid than the State of Alabama, and that in the event of a price reduction; the City will receive the benefit of such reduction on any undelivered portion of contract.

**Successful bidder acknowledges and agrees that the City has the right to deduct from total amount of consideration to be paid, if any, to the successful bidder under this agreement all unpaid, delinquent, or overdue license fees, taxes, fines, penalties, and other amounts due the City from the successful bidder.**

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**INVITATION TO BID – cont'd**

**DISADVANTAGED BUSINESS ENTERPRISE (DBE)**

Vendor acknowledges and agrees that, consistent with federal law and City's public policy, it will encourage disadvantaged business enterprise (DBE) participation to the extent permitted by law. A "disadvantaged business enterprise" is a for-profit small business concern (i) at least 51% owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51% of the stock is owned by one or more such individuals; and (ii) whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it. In accordance with federal law, a "socially and economically disadvantaged individual" includes African-Americans, Hispanic Americans, Native Americans, Asian-Americans, women, and any additional groups designated as socially and economically disadvantaged by the federal Small Business Administration.

**FORM W-9**

Any successful bidder who is not currently set up as a vendor in the City of Birmingham vendor file will be required to submit a completed W-9 tax form prior to any award. The W-9 tax form may be submitted with your bid or no later than seven (7) working days of receipt of notice of intent to award.

**BUSINESS LICENSE**

The City of Birmingham must have a copy of the successful bidder's current City of Birmingham business license prior to formal award of contract. A copy of his/her license may be submitted along with his/her bid. In the event you receive a notification of intent to award letter, bidder must provide a copy of his/her current business license no later than seven (7) working days of receipt. Failure to submit the requested information will result in the notice of intent to award being revoked.

**PUBLIC DISCLOSURE**

Subject to applicable law or regulations, the content of each Bidder's Proposal shall become public information upon the effective date of any resulting contract.

**TELEGRAPHIC/ELECTRONIC BID RESPONSES**

Proposal responses sent by electronic devices (i.e., facsimile machines and email) are not acceptable and will be rejected upon receipt. Vendors will be expected to allow adequate time for delivery of their bid responses either by airfreight, postal services, or by other means.

**E-VERIFY**

Successful Vendor (located in the State of Alabama or located outside of the State of Alabama, but employs one or more employees within the State of Alabama) represents and warrants that it does not knowingly employ, hire for employment, or continue to employ an "unauthorized alien", as defined by the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535 (H.B.56) of the Alabama Legislature, as amended from time to time (the "Act") and that, during the performance of this contract, Vendor shall participate in the E-Verify program as required under the term of the Act. Vendor agrees to comply with all applicable provisions of the Act. As a condition for the award of any contract, Vendor shall provide documentation establishing that the Vendor is enrolled in the E-Verify program, or a signed, written statement that the Vendor does not have a presence (one or more employees) in the State of Alabama. Vendor may submit applicable documentation with his/her bid or no later than seven (7) working days of receipt of notice of intent to award.

Bids may be solicited for the product included in this contract where an immediate/emergency need exists including large quantities. The decision of the Purchasing Agent as to what constitutes a biddable situation shall be final and shall not be construed as a breach of contract.

Any questions concerning these specifications should be addressed to Purchasing Division, Aisha Johnson, phone (205) 254-2267, fax, (205) 254-2484, between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday.

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**INVITATION TO BID – cont’d**

**SINGLE BID**

If a single bid response is received for this ITB, the City reserves the option to award or negotiate for a lower price with the rejected Bidder and other Bidders by means of sealed quotes, upon department approval. The rejected Bidder’s initial offer will not be disclosed to other Bidders, prior to the awarding of a contract. The award will be made to the company offering the lowest negotiated quotation, provided that all conditions and specifications required by the City are met.

**NEGOTIATIONS**

The City of Birmingham reserves the right to enter into contract negotiations with the selected Bidder. If the City and the selected Bidder cannot negotiate a successful contract, the City may terminate negotiations and begin negotiation with the next selected Bidder. This process will continue until a contract has been executed or all proposals have been rejected. No Bidder shall have any rights against the City arising from such negotiations.

**PROHIBITION AGAINST BOYCOTTING**

By signing this contract the Contractor certifies that it is not currently engaged in, and for the duration of this agreement will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state enjoys open trade.

**HOLD HARMLESS AND INDEMNIFICATION**

Vendor(s) shall defend, indemnify, and hold harmless the City of Birmingham, and its agents, employees and officials (hereinafter the “Indemnitees”) from and against all demands, actions, damages, judgments, expenses (including but not limited to attorneys’ fees, expert fees, court costs and other litigation costs), losses, and claims (including those for bodily injury, sickness, disease or death, or to injury to, destruction or loss of use of tangible property) (collectively hereinafter “Claims”) by any third parties (including any employee, subcontractor or representative of the Vendor, hereinafter (Vendor Representative”) that arises out of, relates to, results from, or is attributable to any of the following: (a) Vendor’s performance or failure to perform its obligations hereunder; (b) any conditions in or about the work sites that the Vendor or any Vendor Representative may encounter; or (c) the use or occupancy of the work sites by Vendor or any Vendor Representatives. This indemnification obligation includes Claims that are caused in part by the negligence of an Indemnitee(s); provided nothing herein shall obligate Vendor to indemnify any of the Indemnitee(s) for Claims resulting from the sole negligence or from the willful misconduct of the Indemnitee(s).

**GOVERNING LAW/DISPUTE RESOLUTION**

Contract award to purchase the materials covered in this bid document shall be construed under and governed by the laws of the State of Alabama and each party hereto irrevocably agrees to be subject to the jurisdictions of the courts of the State of Alabama.

**CONFLICT OF INTEREST**

Contractor covenants and declares that it has not, and will not, acquire any interest, directly or indirectly, in any property acquired by the City during the term of this Agreement. Contractor warrants and covenants that it presently has no interest in, nor shall any interest be hereinafter acquired in, any matter that will render the services required under this Agreement a violation of any applicable Federal, State or local law. In the event that any conflict of interest should hereinafter arise, Contractor shall promptly notify the City in writing of the existence of such conflict of interest.

**GUARANTEE**

Bidder certifies by bidding, that he is fully aware of the conditions of service and purpose for which item(s) included in this bid are to purchased and that his offering will meet these requirements of service and purpose to the satisfaction of the City of Birmingham Finance Purchasing Division and its agent.

**CONFIDENTIALITY**

Contractor agrees that such reports, information, opinions or conclusions shall not be made available to or discussed with any individual or organization, including the news media, without prior written approval of the City. Contractor shall exercise reasonable precautions to prevent the unauthorized disclosure and use of the City information whether deemed confidential or not.

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**INVITATION TO BID – cont'd**

**NON-DISCRIMINATION POLICY**

Vendor (and its employees, agents and any subcontractors) shall not discriminate on the basis of race, color, sex, gender identity, sexual orientation, disability, familial status, or national origin in the performance of the services contemplated hereunder. Failure by the bidder to carry out these requirements is a material breach of its obligations which may result in its termination or such other remedy as the City deems appropriate.

**STATEMENT OF COMPLIANCE WITH ALABAMA CODE SECTION 31-13-9**

Vendor shall participate in the E-Verify program as required under the Beason-Hammon Alabama Taxpayer and Citizen Protection Act. Vendor agrees to comply with all applicable provisions of the Act. As a condition for the award of any contract, Vendor shall provide documentation establishing that the Vendor is enrolled in the E-Verify program, or a signed, written statement that the Vendor does not have a presence (one or more employees) in the State of Alabama. Vendor may submit applicable documentation with his/her bid or no later than seven (7) working days of receipt of notice of intent to award.

**PRICING ESCALATION/DE-ESCALATION**

The City of Birmingham may take into consideration an Economic Price Adjustment. All prices offered shall be firm against any increase for twelve (12) months from the effective date of the contract. Sixty (60) days prior to renewal, the City of Birmingham may entertain a request for escalation in accordance with the most recently published consumer price index. Each successive renewal option will be treated in the same manner. The City of Birmingham reserves the right to accept, reject, or negotiate the request for a price increase. If the price increase is approved, the price will remain firm for one (1) year from the date of the increase. This clause also enables the City of Birmingham to seek de-escalation on the same terms.

**THIRD-PARTY "REMIT-TO"**

If a Bidder has a third-party "remit-to" company, that information must appear on the Bidders response. The City of Birmingham will send payment to the company designated by the Bidder on its response but will not be responsible for resolving payment issues should the Bidder change payment processing companies after a payment has been mailed or without a 45-day written notification to the Community Development and Accounting division of the City of Birmingham.

**INVOICING**

All invoices must agree with the purchase order in description and price and include the following information:

- 1.) Purchase Order Number
- 2.) Ship to Department Name and Address
- 3.) In order to ensure prompt payment, ALL **ORIGINAL INVOICES**\* MUST BE SENT TO:

**CITY OF BIRMINGHAM  
FIRE ADMINISTRATION  
1808 7<sup>TH</sup> AVENUE NORTH  
BIRMINGHAM, AL 35203**

\*If invoice does not agree with purchase order, credits or a corrected invoice will be required in order for the City to process payment. **Invoices that do not reference an authorized Purchase Order will be returned to the vendor.**

**BID SAMPLES**

Bid samples may be required. Bidder(s) must furnish sample(s) of items bid as noted in each item's specification. Any such samples requested must be made available to the City within five (5) working days or as noted in the item specification.

**UNIQUE ENTITY ID**

The federal government has changed from the DUNS Number to the Unique Entity ID which is generated by going to SAM.gov. The Unique Entity ID is a 12-character alphanumeric ID assigned to an entity by SAM.gov. As part of this transition, the DUNS Number has been removed from SAM.gov.

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INVITATION TO BID – cont'd

**INSURANCE REQUIREMENTS**

**Liability Insurance:** For the duration of this contract and for limits not less stated below, the Contractor shall carry (i) general liability insurance (either primary or a combination of primary and umbrella coverage) with limits of not less than \$1,000,000.00 total with a maximum of \$500,000.00 for each occurrence and shall include, but not be limited to, personal injury, property damage, vandalism, property loss and theft; (ii) comprehensive automobile liability insurance concerning owned and rented vehicles operated by the Contractor with limits of not less than \$500,000.00 bodily injury per occurrence, \$500,000.00 property damage or combined single limit of \$500,000.00; and (iii) Workman's Compensation coverage in an amount adequate to comply with the statutory requirements. The City's bid number (25-58) must appear on any/all copies of the certificate of insurance.

All such insurance shall be provided by a policy or policies issued by a company or companies qualified by law to engage in the insurance business in the State of Alabama with a rating of B+ or better according to the most current edition of Best's Insurance reports. Bidder is to provide written documentation of the company's rating with their bid.

The Contractor may use umbrella or excess liability insurance to achieve the required coverages, provided that such umbrella or excess insurance results in the same type of coverage as required for the individual policies. These insurance requirements are in addition to and do not affect any indemnification obligation of the Contractor herein.

**City Additional Named Insured:** Except for Worker's Compensation coverage, all coverages shall contain endorsements naming the City, and its officers, employees and agents as additional named insured with respect to liabilities that arise out of and result from the operations of the Contractor or the performance of its work.

The additional named insured endorsement shall not limit the scope of coverage to the City to vicarious liability but shall allow coverage for the City to the fullest extent provided by the policies. Such additional insured coverage shall be at least as broad as Additional Insured endorsement from ISO, CG 2010.1185.

**Policies Primary:** All insurance policies required herein are to be primary and non-contributory with any insurance or self-insurance program administered by the City.

**Waiver of Subrogation:** Contractor shall require the carriers of the above-required insurance coverage to waive all rights of subrogation against the City, and its officers, employees, agents, contractors and subcontractors. Further, Contractor hereby waives any rights of subrogation against the City. All general or automotive liability coverage provided herein shall not prohibit the Contractor or its employees, agents or representatives from waiving the right of subrogation prior to loss or claim.

**Proof of Coverage:** Before the commencement of services or work hereunder, the Contractor shall provide the City a certificate(s) of insurance and endorsements (including the additional insured endorsements) evidencing compliance with the requirements in this section. Evidence of insurance will not be accepted on a per event basis. These certificates shall provide that such insurance shall not be terminated or expire without thirty (30) days advance notice to the City. In the event that the City is not notified that any of the coverage required herein is to be cancelled or changed in such a manner as not to comply with the requirements of this Contract, the Contractor shall, within fifteen (15) days prior to the effective date of such cancellation or change, obtain and provide the City with binder(s) of insurance evidencing the re-establishment of the insurance coverage required herein.

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**BIDDER COMPLIANCE FORMAT**

**Bidders are to supply all requested data in the appropriate space on the bid form. Failure to supply this data may result in the rejection of bid.** All participant bidders shall mark conspicuously – compliance or non-compliance with an “X” in the appropriate column beside each specified item. Those items marked in the “NO” column must be explained in detail on the provided “Exceptions to Specifications” pages.

The manufacturer, model and/or series of each item listed reflects a point of reference for quality and performance. For any item specified that has been discontinued, bidder should offer the manufacturer’s proposed substitute or closest match available. The City will consider manufacturers of brands other than those specified as long as they are comparable in appearance, quality, functionality, design and/or any other features, normally considered of a critical nature for the specific item being bid. **Any bid submitted must be accompanied by catalogs, brochures, detailed specification sheets, and/or any other descriptive information normally considered critical in the evaluation of the item being bid.**

**GENERAL REQUIREMENTS**

This bid specification is to purchase equipment for use during Emergency Medical Service Training and Emergency Medical Service certifications. All equipment listed in this bid shall meet the applicable NFPA standard at the current issue. The equipment listed below will be considered in this bid proposal.

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**CITY OF BIRMINGHAM-PURCHASING DIVISION  
710 NORTH 20<sup>TH</sup> STREET  
P-100 CITY HALL  
BIRMINGHAM, AL 35203-2227  
OFFICE: (205) 254-2265/FAX: (205) 254-2484**

**AISHA JOHNSON, SENIOR BUYER  
EDWARD WILLIAMS, ASST. PURCHASING AGENT**

**MAY 12, 2025  
ITB: 25-58**

**BIDDER COMPLIANCE FORMAT – cont'd**

<b>BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR SENIOR ADULT MALE TRAINING MANIKIN</b>	<b>BIDDER COMPLIES</b>	
	<b>YES</b>	<b>NO</b>
The Lifecast Body Simulation Senior Manikins represent a highly accurate Lifecast 82-year-old male adult body or an acceptable equivalent. Feature lifelike fine details such as replication of veins and underlying structures as well as hair and includes an airway and articulated mouth for airway management.	_____	_____
Step wise airway management - Upper Airway Mouth, Teeth & Jaw, Bag Valve Mask Ventilation, Intubatable, Lower Jaw Manipulation.	_____	_____
CPR Compatible	_____	_____
Nostrils for Nasopharyngeal Airway	_____	_____
Intraosseous Insertions in Bilateral Humeral Head & Tibia	_____	_____
Needle Decompression Insertion: 2nd Intercostal Space (Front) & 5th Intercostal Space	_____	_____
Standard Weight 55-66lbs	_____	_____
Hair-punched hairline	_____	_____
Hand-punched body hair (beard, under arms, and/or genital)	_____	_____
Ethnicity options	_____	_____
Ability to lie at a 45-degree angle	_____	_____

NAME OF YOUR COMPANY \_\_\_\_\_

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**BIDDER COMPLIANCE FORMAT – cont'd**

<b>BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR SENIOR ADULT FEMALE TRAINING MANIKIN</b>	<b>BIDDER COMPLIES</b>	
	<b>YES</b>	<b>NO</b>
The Lifecast Body Simulation Senior Manikins represents a highly accurate Lifecast 82-year-old female adult body or an acceptable equivalent. Feature lifelike fine details such as replication of veins and underlying structures as well as hair and includes an airway and articulated mouth for airway management.	_____	_____
Step wise airway management - Upper Airway Mouth, Teeth & Jaw, Bag Valve Mask Ventilation, Intubatable, Lower Jaw Manipulation.	_____	_____
CPR Compatible	_____	_____
Nostrils for Nasopharyngeal Airway	_____	_____
Intraosseous Insertions in Bilateral Humeral Head & Tibia	_____	_____
Needle Decompression Insertion: 2nd Intercostal Space (Front) & 5th Intercostal Space	_____	_____
Standard Weight 55-66lbs	_____	_____
Closed Eyelids capable of manual opening	_____	_____
Hair-punched hairline	_____	_____
Hand-punched body hair (beard, under arms, and/or genital)	_____	_____
Ethnicity option	_____	_____
Transport body stretcher/bag with wheels	_____	_____
Ability to lie at a 45-degree angle	_____	_____

NAME OF YOUR COMPANY \_\_\_\_\_

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**MAY 12, 2025  
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**BIDDER COMPLIANCE FORMAT – cont'd**

<b>BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR ADULT MALE TRAINING MANIKIN</b>	<b>BIDDER COMPLIES</b>	
	<b>YES</b>	<b>NO</b>
Lifecast Body Simulation Adults male or acceptable equivalent. Feature lifelike details including replication of veins and underlying structures, hair, and precise anatomical mouths and airways enabling ALS airway management.	_____	_____
Adult Male: Mid 40s-50s age	_____	_____
Weight 66-88lbs	_____	_____
Step wise airway management with mouth, open nostrils, upper airway and lungs enabling bag/valve/mask, oropharyngeal airway, nasopharyngeal airway, supraglottic airway and ET tube intubation.	_____	_____
Intraosseous insertions in bilateral humeral head and tibia	_____	_____
CPR compatible	_____	_____
Needle decompression insertion	_____	_____
Closed eyelids with manual opening	_____	_____
Hand-punched hairline	_____	_____
Hand-punched body hair (beard, under arms and/or genital)	_____	_____
Ethnicity options available	_____	_____
Transport body stretcher/bag with wheels	_____	_____
Ability to lie at a 45-degree angle	_____	_____

NAME OF YOUR COMPANY \_\_\_\_\_

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**BIDDER COMPLIANCE FORMAT – cont'd**

<b>BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR ADULT FEMALE TRAINING MANIKIN</b>	<b>BIDDER COMPLIES</b>	
	<b>YES</b>	<b>NO</b>
Lifecast Body Simulation Adults female or acceptable equivalent. Feature lifelike details including replication of veins and underlying structures, hair, and precise anatomical mouths and airways enabling ALS airway management.	_____	_____
Female based on a late 20- 30-year-old	_____	_____
Weight 66-88lbs	_____	_____
Step wise airway management with mouth, open nostrils, upper airway and lungs enabling bag/valve/mask, oropharyngeal airway, nasopharyngeal airway, supraglottic airway and ET tube intubation.	_____	_____
Intraosseous insertions in bilateral humeral head and tibia	_____	_____
CPR compatible	_____	_____
Closed eyelids with manual opening	_____	_____
Transport body stretcher/bag with wheels	_____	_____
Ability to lie at a 45-degree angle	_____	_____

NAME OF YOUR COMPANY \_\_\_\_\_

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**BIDDER COMPLIANCE FORMAT – cont'd**

<b>BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR TEENAGE FEMALE TRAINING MANIKIN</b>	<b>BIDDER COMPLIES</b>	
	<b>YES</b>	<b>NO</b>
Lifecast FEMALE AFRO-CARIBBEAN TEENAGER or acceptable equivalent	_____	_____
Anatomically precise representation of a female teenager's outer body	_____	_____
Airway manipulation options (head tilt/chin lift, jaw thrust)	_____	_____
Anatomically precise upper airway to enable realistic airway management techniques including the insertion of OP & NP airways, supraglottic airways and endotracheal tubes	_____	_____
Realistic chest movement during artificial ventilation	_____	_____
CPR capable chest for effective chest compressions	_____	_____
Skin turgor for realistic intravenous cannula placement	_____	_____
Partial urinary catheter insertion capability	_____	_____
Application for intraosseous placement	_____	_____
Hand-punched hairline	_____	_____
Hand-punched body hair (under arms and/or genital)	_____	_____
Transport body stretcher/bag with wheels	_____	_____

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BIDDER COMPLIANCE FORMAT – cont'd

BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR CHILD WITH DOWN SYNDROME TRAINING MANIKIN	BIDDER COMPLIES	
	YES	NO
Lifecast Body Simulation Child who has Down Syndrome training manikin or acceptable equivalent. This realistic manikin was formed from a real-life 3D body scan of a seven (7) year old girl who has Down Syndrome.	_____	_____
Difficult intubation (smaller mouth opening)	_____	_____
Single Transverse Palmar Crease	_____	_____
Gapping in toes	_____	_____
Low muscle tone	_____	_____
Smaller stature	_____	_____
Almond-shaped eyes	_____	_____
Smaller hands and feet	_____	_____
Intraosseous access	_____	_____
Padded carry bag with wheels	_____	_____

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**BIDDER COMPLIANCE FORMAT – cont'd**

<b>BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR TODDLER AND CHILD TRAINING MANIKIN</b>	<b>BIDDER COMPLIES</b>	
	<b>YES</b>	<b>NO</b>
Lifecast Body Simulation Toddler & Child manikins or acceptable equivalent. Feature lifelike details including visible veins and underlying structures, hair and precise anatomical mouths and airways enabling ALS airway management.	_____	_____
Toddler based on a 3-year-old weighing 29-33lbs	_____	_____
Child based on an 8-year-old weighing 52-55lbs	_____	_____
Step wise airway management with mouth, open nostrils, upper airway and lungs enabling bag/valve/mask, oropharyngeal airway, nasopharyngeal airway (Child only), supraglottic airway and ET tube intubation (Child only).	_____	_____
CPR compatible	_____	_____
Needle decompression insertion	_____	_____
Closed Eyelids with Manual Opening	_____	_____
Carry bag	_____	_____
Hand-punched hairline	_____	_____
Ethnicity options available	_____	_____

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BIDDER COMPLIANCE FORMAT – cont'd

BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR INFANT TRAINING MANIKIN	BIDDER COMPLIES	
	YES	NO
Lifecast Body Simulation ALS infant manikin or acceptable equivalent.	_____	_____
Based on a 3–6-month infant, Weight 10-14lbs	_____	_____
Length 22-28inchs	_____	_____
Step wise airway management with mouth, upper airway and lungs enabling bag/valve/mask, oropharyngeal airway, supraglottic airway and ET tube intubation.	_____	_____
CPR compatible	_____	_____
Carry bag	_____	_____
Hand-punched hairline	_____	_____
Intraosseous access	_____	_____
Ethnicity options	_____	_____

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**BIDDER COMPLIANCE FORMAT – cont'd**

<b>BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR PRE-TERM, FULL-TERM AND MISCARRIAGE EDUCATION TRAINING MANIKIN</b>	<b>BIDDER COMPLIES</b>	
	<b>YES</b>	<b>NO</b>
Lifecast Body Simulation ALS pre-term, ALS full term and Miscarriage Education Manikins or acceptable equivalent.	_____	_____
<b>ALS PRE-TERM MANIKIN</b>		
Based on 28–29-week baby	_____	_____
Weight 2-4lbs	_____	_____
Step wise airway management with mouth, upper airway and lungs enabling bag/valve/mask, oropharyngeal airway, supraglottic airway and ET tube intubation.	_____	_____
CPR compatible	_____	_____
Umbilical Cord – cannulatable with flashback	_____	_____
Carry bag	_____	_____
Hand punched hair	_____	_____
Umbilical cord – cannulatable with flashback	_____	_____
Intraosseous access	_____	_____
Ethnicity options	_____	_____

NAME OF YOUR COMPANY \_\_\_\_\_

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**BIDDER COMPLIANCE FORMAT – cont'd**

<b>BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR PRE-TERM, FULL-TERM AND MISCARRIAGE EDUCATION TRAINING MANIKIN – CONT'D</b>	<b>BIDDER COMPLIES</b>	
	<b>YES</b>	<b>NO</b>
<b>ALS FULL-TERM MANIKIN</b>		
Based on 36+ week baby	_____	_____
Weight 4-7 lbs.	_____	_____
Step wise airway management with mouth, upper airway and lungs enabling bag/valve/mask, oropharyngeal airway, supraglottic airway and ET tube intubation.	_____	_____
CPR compatible	_____	_____
Carry bag	_____	_____
Hand punched hair	_____	_____
Umbilical cord – cannulatable with flashback	_____	_____
Intraosseous access	_____	_____
Ethnicity options	_____	_____
<b>ALS MISCARRIAGE EDUCATION MANIKIN</b>		
A fetus based on an 8-week gestational age	_____	_____
A fetus based on an 18-week gestational age, complete with attached Umbilical Cord and Placenta	_____	_____

NAME OF YOUR COMPANY \_\_\_\_\_

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**BIDDER COMPLIANCE FORMAT – cont'd**

<b>BIRMINGHAM FIRE AND RESCUE SERVICE SPECIFICATIONS FOR            EXTEND WARRANTY FOR TRAINING MANIKIN</b>	<b>BIDDER            COMPLIES</b>	
	<b>YES</b>	<b>NO</b>
Extended Warranty for Adult/Teenager Training Manikin	_____	_____
Extended Warranty for Child/Toddler Training Manikin	_____	_____
Extended Warranty for Baby/ Infant Training Manikin	_____	_____

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**MAY 12, 2025  
ITB: 25-58**

**BID FORM**

Submitted below is my firm bid for Training Manikins for the City of Birmingham. Per Section 3-3-7(7) of the General City Code for the City of Birmingham, the proposed contract shall be in effect for a minimum of one (1) year. Upon approval of both parties, the life of this contract shall exist with the provision that no price increase in the original bid prices shall be allowed, in accordance with your Invitation to Bid and Specifications dated May 12, 2025. Prices quoted are f.o.b. Birmingham, AL, and I am bidding in exact accordance with the specifications except as listed below.

No.	Description	Brand/Model	Approx. Qty.	Unit Price	Extended Total
1	Lifecast Body Simulation Training Manikin, Senior Adult Male or acceptable equivalent		1	\$	\$
2	Lifecast Body Simulation Training Manikin, Senior Adult Female or acceptable equivalent		1	\$	\$
3	Lifecast Body Simulation Training Manikin, Adult Male or acceptable equivalent.		1	\$	\$
4	Lifecast Body Simulation Training Manikin, Adult Female or acceptable equivalent.		1	\$	\$
5	Lifecast Body Simulation Training Manikin, Teenage Female Afro-Caribbean or acceptable equivalent		1	\$	\$
6	Lifecast Body Simulation Training Manikin, Toddler, 3-year-old or acceptable equivalent		1	\$	\$
7	Lifecast Body Simulation Training Manikin, Toddler Chest Trauma 3-year-old or acceptable equivalent		1	\$	\$
8	Lifecast Body Simulation Training Manikin, Child, 8-year-old or acceptable equivalent		1	\$	\$
9	Lifecast Body Simulation Training Manikin, Infant 3-4-month-old or acceptable equivalent		1	\$	\$
10	Lifecast Body Simulation Training Manikin, Pre-Term Baby, 28-29 weeks old or acceptable equivalent		1	\$	\$
11	Lifecast Body Simulation Training Manikin, Term Baby, 36+ weeks old or acceptable equivalent		1	\$	\$
12	Lifecast Body Simulation Training Manikin, Miscarriage Education Manikin or acceptable equivalent.		1	\$	\$
13	Adult/Teenager Manikin Extended Warranty			\$	\$
14	Child/Toddler Manikin Extended Warranty			\$	\$
15	Baby/Infant Manikin Extended Warranty			\$	\$
<b>GRAND TOTAL</b>					\$

NAME OF YOUR COMPANY \_\_\_\_\_

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**MAY 12, 2025  
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**BID FORM – cont'd**

**Note:** Any bid submitted must be accompanied by catalogs, brochures and/or specification sheets which will adequately demonstrate that the item(s) being bid is (are) equal or better than those specific brands and models specified by the Birmingham Fire & Rescue Service. Failure to provide the stated documentation may result in the rejection of your bid form consideration.

Estimated Delivery timeframe after receipt of order:	
Guaranteed Discount off submitted bid pricing if bid is renewed for 2 <sup>nd</sup> year:	%
Guaranteed Discount off submitted bid pricing if bid is renewed for 3 <sup>rd</sup> year:	%

NAME OF YOUR COMPANY \_\_\_\_\_



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MAY 12, 2025  
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DEBARMENT STATEMENT

CERTIFICATION REGARDING DEBARMENT, SUSPENSIONS,  
AND OTHER RESPONSIBILITY MATTERS

(Executive Order 12549, Debarment and Suspension, 34 CFR Part 85)

Bidder/Offeror certifies to the best of its knowledge and belief, that it and its principals:

- (a)  Are  are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b)  Have  have not within a three-year period preceding award of this contract been convicted of or had civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c)  Are  are not presently indicted for or otherwise criminally charged by a governmental entity (Federal, State or Local) with commission on any of the offenses enumerated in Paragraph (b) above; and
- (d)  Have  have not within a three-year period preceding award of this contract had one or more public transactions (Federal, State or Local) terminated for cause of default.
- (e) **DATA UNIVERSAL NUMBERING SYSTEM (DUNS)**  
Duns number must be provided on the signature page of this document before an award can be made to facilitate System Award Management (SAM) certification  
<https://www.sam.gov/SAM/>. Companies that do not have a free DUNS number may visit <https://www.dnb.com/duns-number/get-a-duns.html> for more information.  
*The City of Birmingham does not provide DUNS numbers.*

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_ I am unable to certify to the above statements. My explanation is attached.

NAME OF YOUR COMPANY \_\_\_\_\_

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*City of Birmingham Transparency in City Government Disclosure and Certification Form*

**TRANSPARENCY IN CITY GOVERNMENT DISCLOSURE AND CERTIFICATION FORM**

INSTRUCTIONS:

This form must be fully completed by any individual or entity (hereinafter referred to as "Vendor") seeking to enter into a contract or appointment, provide services, obtain funding or otherwise do business with the City of Birmingham with the express exclusion of persons or entities exclusively providing grant funding to the City, General Services Administration (GSA) vendors, national cooperatives approved by the Alabama Department of Examiners of Public Accounts and governmental entities to include City boards and agencies.

Submit completed forms to the appropriate City Department. All questions must be answered. Respond "Not applicable" or "NA" if a question does not apply. Attach additional pages if needed. Completed forms will be submitted to the Birmingham City Council or the appropriate Council Committee along with the Applicant's proposed contract, appointment and/or funding request.

For purposes of this Form, the following definitions apply:

Family Member of a Public Employee. The spouse, domestic partner or a dependent of the public employee.

Family Member of a Public Official. A spouse, domestic partner, dependent, adult child and his or her spouse, parent, spouse's parents, sibling and his or her spouse, of the public official.

Public Employee. Any person employed by the City of Birmingham or its instrumentalities, including governmental corporations and authorities.

Public Official. Any person elected to public office of the City of Birmingham, whether or not that person has taken office, by the vote of the people, and any person appointed to a position at the City of Birmingham or its instrumentalities, including governmental corporations and authorities.

---

This Form is a:

**New Submission**

**Update to a Previous Submission**

Section 1: VENDOR NAME AND CONTACT:

Vendor's Legal Name:

Physical Street Address:

CITY OF BIRMINGHAM-PURCHASING DIVISION  
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*City of Birmingham Transparency in City Government Disclosure and Certification Form*

Mailing Address:

Phone Number:

Contact Person:

Section 2: DISCLOSURES

(a) Identify all officers, directors, owners, members, partners and executive management of the Vendor.

(b) (PUBLIC OFFICIAL)

Are any of the persons identified in paragraph (a) above a Family Member of a Public Official of the City of Birmingham or do they have an employment or other business relationship with a Public Official of the City of Birmingham or a Family Member of a Public Official? If "yes", describe any family, employment or business relationship with the Public Official.

Yes                       Not Applicable

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*City of Birmingham Transparency in City Government Disclosure and Certification Form*

(c) (PUBLIC EMPLOYEE)

Are any of the persons identified in paragraph (a) above a Family Member of a Public Employee of the City of Birmingham or do they have an employment or other business relationship with a Public Employee of the City of Birmingham or a Family Member of a Public Employee? If "yes", describe any family, employment or business relationship with the Public Employee.

- Yes                       Not Applicable

SECTION 3. LOBBYISTS, CONSULTANTS & ATTORNEYS:

During the past three (3) years, has Vendor retained, hired or paid any person or entity including, but not limited to, a lobbyist, consultant or attorney, to assist Vendor in obtaining a City contract, appointment or funding? If "yes", identify by individual name, firm name, address and telephone number any such person or entity.

- Yes                       Not Applicable

SECTION 4: DISCLOSURE OF CONTRIBUTIONS:

During the past three (3) years, has the Vendor provided a campaign contribution, a contribution to a political action committee that provides funding to a Public Official's campaign or other funding to or performed services for a Public Official, or provided funding to or performed services for an individual or entity, including a charitable entity, at the request of a Public Official or Public Employee? If yes, identify the amount, date and recipient of any campaign contribution or other funding and/or the date, contract amount and nature of services performed.

- Yes                       Not Applicable

CITY OF BIRMINGHAM-PURCHASING DIVISION  
710 NORTH 20<sup>TH</sup> STREET  
P-100 CITY HALL  
BIRMINGHAM, AL 35203-2227  
OFFICE: (205) 254-2265/FAX: (205) 254-2484

AISHA JOHNSON, SENIOR BUYER  
EDWARD WILLIAMS, ASST. PURCHASING AGENT

MAY 12, 2025  
ITB: 25-58

*City of Birmingham Transparency in City Government Disclosure and Certification Form*

SECTION 5: CONTRACTS WITH THE CITY OF BIRMINGHAM:

Does the Vendor have any existing contracts with the City of Birmingham or contracts which have expired or been terminated within the past three (3) years?

Yes                       No

SECTION 6: CLAIMS AGAINST THE CITY OF BIRMINGHAM:

Does the Vendor have any pending claims against the City of Birmingham.

Yes                       No

SECTION 7: GOOD STANDING:

By signing this *Transparency in City Government Disclosure and Certification Form* Vendor affirms that it is current in regard to all required federal, state, and local business, tax and other filing requirements and licensure.

CERTIFICATION:

I, the undersigned, certify that I am authorized to execute this *Transparency in City Government Disclosure and Certification Form* on behalf of the Vendor, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the City of Birmingham is relying on the information contained herein, and that the Vendor is under a continuing obligation from the date of this certification through the completion of any contract(s) with the City to notify the City in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the City, permitting the City to declare any contract(s) resulting from this certification void and unenforceable.

VENDOR SIGNATURE:

\_\_\_\_\_

NAME:

DATE:

\_ \_ / \_ \_ / \_ \_ \_ \_

**CITY OF BIRMINGHAM-PURCHASING DIVISION  
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**SIGNATURE PAGE**

I hereby certify that we do not discriminate in employment of our personnel against any persons on account of race, creed, color, sex, or national origins, and acknowledge and agree that the City encourages minority - and women - owned business participation to the maximum extent possible. This policy includes Historically Underutilized Business Enterprises such as architectural firms, engineering firms, investment banking firms, other professional service providers, and construction contractors as part of the City's business, economic and community revitalization programs.

**This page must be returned with bid.**

Bidder acknowledges receipt of \_\_\_\_\_ addenda(s).  
(addenda number)

U.E.I.D # \_\_\_\_\_

\_\_\_\_\_  
Date of Bid

\_\_\_\_\_  
Name (Print legibly or Type)

\_\_\_\_\_  
Company

\_\_\_\_\_  
Title

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Tax ID Number

\_\_\_\_\_  
Post Office Box

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Terms of Payment

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Delivery Date

\_\_\_\_\_  
Cell Phone

**IF AVAILABLE, PLEASE SUBMIT COPY OF CURRENT CITY OF BIRMINGHAM BUSINESS LICENSE WITH THIS BID.**

**INDICATE THE FOLLOWING ADDRESSES IF DIFFERENT FROM ABOVE:**

**1. BID AWARD NOTICE ADDRESS** \_\_\_\_\_

**2. PURCHASE ORDER ADDRESS** \_\_\_\_\_

**3. REMITTANCE ADDRESS (and name if different than above)** \_\_\_\_\_