

Mobile Food Vendor Permit 2025

Application Checklist

- ☐ Certificate of Fire Inspection, approved by Birmingham Fire & Rescue Services.
Please call 205-250-7540 to schedule an inspection appointment. Fire Prevention Station 6, 317 15th St N, Birmingham, AL 35203.
- ☐ Copy of Jefferson County Department of Health Food Permit
- ☐ Completed Application
- ☐ Signed Conditions Form
- ☐ Copy of Driver's License or Passport
- ☐ Certificate of General Liability Insurance sent directly from insurance provider to:
insurance@birminghamal.gov and **food.truck@birminghamal.gov**

Permit documents can be found online at www.birminghamal.gov/transportation. Click on "Apply for a Permit" and scroll down to the Mobile Food Vendor Permits section.

All documents should be submitted to food.truck@birminghamal.gov

By accepting this permit, you the vendor acknowledges that they are required to also obtain a current business license from the City of Birmingham. We also advise you to check current licensing requirements for the County and State.

NOTE: Once BDOT has approved the permit and provided you with a copy of it, you must pay for your business license. Once payment is received for the business license, a decal will be issued. **This decal must be visibly displayed in a prominent location on the Mobile Food Vehicle and/or Pushcart at all times. A copy of the permit should be kept in or with the vehicle or pushcart at all times and must be produced upon request.**



MOBILE FOOD VENDOR PERMIT APPLICATION

CITY OF BIRMINGHAM ALABAMA

Print neatly using black ink

Department of Transportation
City Hall/9th Floor
710 20th Street N
Birmingham, AL 35203-2245
205.254.2450 Phone
food.truck@birminghamal.gov

1. PURPOSE OF APPLICATION

(Select One)

☐ New Permit

☐ Renew a Current Permit

☐ Replace an Expired Permit

2. FOOD TYPE

☐ Food Truck

☐ Pushcart

3. VEHICLE INFORMATION

Unit Type

(Select One)



Self-Propelled Motor Vehicle (truck, van, etc.)



Trailer



Pushcart



Other (specify) _____

Year Make Model Body Style # Axles # Cylinders

Vehicle Identification Number (VIN) Overall Vehicle Width Length Height

Dimensions: (feet) _____ X (feet) _____ X (feet) _____

4. BUSINESS INFORMATION

Type of ownership:

☐ Individual

☐ Corporation

☐ Partnership

☐ LLC, LLP, Other

Legal Name of Business

Operating Name / Trade Name / DBA

Business Address City State ZIP

Commissary Address City State ZIP

5. APPLICANT INFORMATION

Name (Last, First, Middle) E-mail Address Daytime Telephone

Home Address City State ZIP

6. OWNERS/PARTNERS

a. Name (Last, First, Middle) E-mail Address Daytime Telephone

Home Address City State ZIP

b. Name (Last, First, Middle) E-mail Address Daytime Telephone

Home Address City State ZIP

7. BY SIGNING BELOW,

- I hereby certify that I have read this application and that all information contained herein is true. If any portion of this information, either intentionally or unintentionally, is false or is a misrepresentation of the material facts, the certificate or process granted will be void. I further certify that if I am not the owner, I have proper authorization from the owner to act as representative on his/her/their behalf and that I may be required to provide written documentation of such authorization to the City of Birmingham.
- I attest that neither I, nor any of my food service workers, have been convicted of any crime that involves any local, state or federal law or regulation during the operation of a similar business.
- I agree to hold harmless the City and its officers and employees, and shall indemnify the City, its officers and employees for any claims for damage to property or injury to persons which may be occasioned by any activity carried on under the terms of this permit.
- I attest that I am in compliance with the Hammon-Beason Alabama Taxpayer and Citizen Protection Act.
- Applicant for the mobile food service license requested by the aforementioned applicant hereby swears or affirms that he or she has read said application and that all the statements therein and the facts set forth therein are true and correct, and that the applicant is the only person interested in the business for which said license is requested.

SIGN & DATE

Printed Name of Applicant

Signature of Applicant

Date Signed



CITY OF BIRMINGHAM

DEPARTMENT OF TRANSPORTATION

PUTTING PEOPLE FIRST

Randall L. Woodfin
Mayor

James G. Fowler PE.
Director

Conditions Form Mobile Food Vendor Permit Conditions

Business Name: _____

Owners Name: _____

MOBILE FOOD VENDING REQUIREMENTS

All persons conducting business from a mobile food vehicle or pushcart on private property shall have written permission of the owner of the property on which it will be located. Such written permission shall be available upon request by the representative of any regulating agency. The written permission shall consist of a valid copy of executed Lease(s) or Letter(s) of consent from property owner(s) for each private site.

By signing below I acknowledge that if such written permission is not able to be produced upon request, the mobile food vehicle and/or pushcart shall be deemed a public safety hazard and may be ticketed and impounded. In accordance with all conditions outlined in ORDINANCE NO. 24-98, the applicant agrees to comply with the following requirements. **PLEASE INITIAL NEXT TO EACH LINE ITEM :**

- _____ Vending may not obstruct the use of any street intersection or pedestrian crosswalk.
- _____ Vending shall not impede the ingress or egress of any driveway.
- _____ Vending shall not obstruct pedestrian space.
- _____ Shall not impede or obstruct the ingress or egress of any building.
- _____ Any power sources must be depicted on the site plan and must meet all applicable electrical code standards.
- _____ Vending structures shall not be left unattended or stored at any time on the open vending site when vending is not taking place or during restricted hours of operation.
- _____ Amplified sound or sound equipment must comply with the City of Birmingham Noise Ordinance. The decibel levels for any generator(s) used shall not exceed 80 dBA.
- _____ Any and all signage must be contained on the private property. At no time shall any signage be placed within the public rights-of-way.
- _____ It is unlawful to dispose of grease or any other waste from a food truck in a storm sewer inlet, gutter, or anywhere other than at properly designed and maintained facilities at the commissary.
- _____ Permit Decal issued by Tax and License must be clearly visible on MFV while in operation, at all times.

Hours of operation shall be as follows:

Monday through Friday, 6:00 a.m. to 2:00 a.m

Name (Printed) _____

Signature _____ **Date** _____