



Application for Use of a Holding Tank for Sewage

I acknowledge that I am the owner of record for the property located at (*Enter address on line below*):

_____,
and that I am in the process of constructing/have constructed a new single-family residence, commercial building with plumbing, or other allowable improvement requiring sewage disposal at this address. I am requesting to utilize a holding tank temporarily or permanently to contain the sewage from the applicable above structure in lieu of a full onsite sewage system (OSS) for the following reason(s):

☐ I have been notified by either my OSS installer or by the Allen County Department of Health that construction to install the soil absorption field portion of the proposed OSS may not begin at this time due to the soil being above the plastic limit, which can cause smearing and compaction of the site. I desire to occupy the structure at this time, although the soil absorption field has not yet been completed.

☐ The soils on the property where my new/existing single-family residence or other newly proposed/existing structure will be/is located have been determined by a soil scientist or by the Allen County Department of Health to be unsuitable for the installation and operation of an onsite sewage system, or the soils were not approved during the permitting process for use for installation of an OSS but an OSS was installed nonetheless, or there is some other circumstance that makes the use of a holding tank my preferred short or long-term sewage disposal option for this structure. I desire to move forward with the home's/structure's construction and occupy it, or desire to continue to occupy said structure.

☐ My OSS has been deemed to be in failure and I am requesting to be able to continue to occupy the home/structure by using a holding tank for my sewage/wastewater until a permanent solution is in place (if applicable)

In either applicable scenario above, I understand that in order to be allowed to occupy the property/structure, I am required to install the septic tank(s) and dosing tank, if applicable, seal the outlet of the last tank in the series and upon inspection and approval, and I am to use the tank(s) as a holding tank(s), pumping and hauling the contents of the tank(s) as frequently as necessary to prevent sewage effluent from surfacing in the yard and/or backing up into the house or otherwise resulting in a risk to public health. I understand that I may be required to install a high water alarm in the downstream tank to alert me to when it is time to pump the tank. I further agree that the high water alarm will remain in use as long as the tanks are in place, regardless of whether or not an onsite sewage system is eventually completed following the tanks.

I understand that I must have the tanks pumped by a licensed wastewater hauler, and I am responsible for furnishing the Allen County Department of Health with a copy of all pumping service receipts immediately following the pumping activity and agree to comply with this for the entire timeframe during which said holding tank(s) are in use for sewage containment and disposal.

The term “immediately” in this context will mean that a copy of the receipt will be mailed, faxed, dropped off or otherwise provided in an approved manner to the Allen County Department of Health within five (5) days of each tank pumping. If this request is for a permanent holding tank, as outlined above, I have attached or enclosed with this agreement a copy of a contract with a licensed wastewater hauler to pump the tanks as needed.

I understand I must properly have the tank pumped as described above. I understand that the law prohibits the following actions listed below as it relates to improper use of a holding tank as an OSS when no other approved OSS exists. I understand I cannot, and I attest that I will not, do the following or similar activities at any time while utilizing my holding tank as requested above or herein:

- Connect or reconnect to any part of an OSS that has **not** been installed in accordance with state law, as well as inspected and approved by and in conjunction with a permit from the Allen County Health Department.
- Pump, deposit, or drain sewage or any form of wastewater from my holding tank onto the ground, into a drain, tile, field, body of water or elsewhere at any time.

Finally, I understand that an authorized representative of the Allen County Department of Health will periodically need to perform unannounced inspections of the septic tank(s) in the yard (usually comprised of opening and inspecting the interior of the tank(s) and visually observing the area around the tank{s}) in order to confirm that it is being properly maintained, pumped and operated, and that any such inspection would occur Monday through Friday during normal business hours. I agree to allow this periodic access as needed, without notice, and understand this agreement constitutes the required advance notice required in any applicable law for inspectional visits. These inspections are normally performed yearly or more frequently if needed (mainly occurring if receipts are not provided to the Department in a timely manner as required or if complaints are received regarding surfacing sewage).

I am hereby requesting the opportunity to occupy the property/structure by operating a sewage holding tank(s) and agree to all circumstances described herein. I agree to maintain a sanitary condition on my property by legally pumping and hauling as frequently as necessary and providing receipts as described herein. **I understand that failure to comply with any of the above conditions may result in an order to vacate the property as well as other applicable legal penalties if compliance cannot be achieved.**

Signature: _____

Date: _____

Printed Name: _____