



# **SOUTHERN KENNEBEC CHILD DEVELOPMENT CORPORATION**

## **2019 ANNUAL REPORT**

*53 Years of Service*

*Providing Early Care and Education Programs to Children and Families*



Dear Friends,

We are pleased to provide our Annual Report for 2019.

SKCDC's child development programs represent services for over 375 children and their families in southern Kennebec County. Over the past year, early care and education programs were provided in ten (10) Centers, including seven (7) public preschool collaboration classrooms.

In 2018-19, SKCDC sponsored the participation of 45 Family Child Care Homes in the USDA Child and Adult Care Food Program.

In partnership with the Bureau of Highway Safety, SKCDC acted as an authorized Car Seat Distribution Center with two Certified Car Seat Technicians on our staff. Eighty six families received car seats over the past year.

As we celebrate 53 years of service to the children and families of Southern Kennebec County, we recognize the daily efforts of our staff, volunteers and community partners to provide the highest quality services to children and families participating in SKCDC programs.

We look forward to this next program year, 2019 – 2020, with expanded programming and new community connections. We rededicate ourselves to offering quality programs, in partnership with families and the community, to improve opportunities for children and to support their public school readiness and success.

Sincerely,

Staci Fortunato  
President, Board of Directors

Cristina Salois  
Agency Director

*"My daughter has opened up and made new friends. She can sing the alphabet now,  
which she never could before. Teachers are amazing!"*

*– Annual Parent Survey 2019*

## BOARD OF DIRECTORS

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- Staci Fortunato, President
- Janet Slade, Vice President
- Brent Hall, Treasurer
- Amanda Brown, Secretary
- Chelsea Haskell
- Crystal Ladd
- Theresa Violette
- Angela Morgan
- Laurie Glidden
- Sandy Niles
- Amy Abbott
- Nancy Hale
- Nancy Provost
- Linda Riley

## POLICY COUNCIL

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- Jill MacDonald, President
- Chelsea Haskell, Vice President
- Crystal Ladd, Secretary
- Jason Feugill
- Dawn Brunelle
- William Ramone Williams
- Dennilee Peaslee
- Amanda Brown
- Tamra Moody
- Destiny Steeves
- Tricia Foss
- Santa Havener

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## Special Recognition

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Board of Directors member Amanda Neagle resigned from the board after 6 years of volunteer service on behalf of children and families in the southern Kennebec region. Our heartfelt thanks to Amanda, and best wishes for future success in her new position.

*"The teachers and staff have been so helpful and encouraging. We appreciate all they do to provide a safe environment for our guy."  
– Annual Parent Survey 2019*



## Program Descriptions

### Head Start

Head Start provided comprehensive services for 245 preschool children, ages 3–5 years old, and their families. Services for children included a daily classroom program, nutritious meals, medical, dental, mental health, nutrition and specialized services for children with disabilities. Social service, advocacy, and support services were provided based on families' goals.

Family engagement opportunities included decision making, program planning, and evaluation on the Policy Council, Board of Directors; Center Committee activities; parent training and networking opportunities; direct parent participation in accessing comprehensive health services for their children.

Part day Head Start services were available for income eligible families in ten Centers, including five public school prekindergarten partnerships.

Full day, full year Head Start services were provided in two centers. A minimum fee, based on family income, was assessed for child care.

Home based services were provided throughout the southern Kennebec region, with socialization sites located in South Gardiner and South China.



### Early Head Start

The Early Head Start Program provided comprehensive services for 132 infants, toddlers and their families. Early Head Start incorporates all of the Head Start program content areas into a comprehensive program for younger children, ages 6 weeks to 3 years, operating year round. Early Head Start supports an integrated, continuum of care for children and families. Early Head Start was provided in two (2) Centers: Augusta and South Gardiner, with minimum fees assessed for child care services. Home Based services were provided throughout the southern Kennebec region, with socialization sites located in South Gardiner and South China.



### Child Care

Full day full year early care and education programs were provided for 79 children ages 6 weeks to 5 years old. Families eligible for child care subsidies pay a reduced fee for service.

Full day, full year programs were available at the Magic Years center located in Augusta and the Plummer Street Center in Gardiner.

### Services for Expectant Families

Twelve expectant families participated in this home visiting program. It is designed to offer education and support for expectant parents to gain skills and to utilize resources to help their children develop optimally during the crucial early years of life.

Enhancing parent/child relationships, ensuring healthy outcomes for children, promoting child growth and development, teaching problem solving skills, improving the family's support system, and establishing trusting and nurturing relationships are some of the goals of the program. Families had access to SKCDC's full year, center based or home based program options, in multiple locations, for their babies, following the birth of their children.

*"Help with resources, community connections, supports for  
any family needs, education on pregnancy"  
– Parent Survey 2019*

## EARLY CARE & EDUCATION PARTNERSHIPS

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### Public Prekindergarten Programs

We partnered with Chelsea, Windsor, Monmouth, Vassalboro and Winthrop Schools to offer Department of Education approved public Pre-K programs.

### Child and Adult Care Food Program

Early care and education centers and family child care homes, sponsored by SKCDC, participated in the USDA Child and Adult Care Food Program, providing nutritious meals for all children at no cost to families. SKCDC is reimbursed for meals served in centers based on the income level of families. Family child care providers receive payments for meals based on a rate set by USDA. SKCDC sponsors 45 Family Child Care Homes in Kennebec and southern Somerset Counties.



## EARLY CARE & EDUCATION CENTERS

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- **Chelsea Pre-K Partnership**  
Chelsea Elementary School  
566 Togus Road, Chelsea
- **Gardiner Center**  
12 Plummer Street, Gardiner
- **Lake Region Center**  
165 Lakeview Drive, China
- **Magic Years**  
25 Industrial Drive, Augusta
- **Monmouth Pre-K Partnership**  
Henry L. Cottrell School  
169 Academy Road, Monmouth
- **South Gardiner Center**  
721 River Road, South Gardiner
- **Vassalboro Pre-K Partnership**  
Vassalboro Community School  
1116 Webber Pond Road, Vassalboro
- **Webster Center**  
34 Franklin Street, Augusta
- **Windsor Pre -K Partnership**  
Windsor Elementary School  
366 Ridge Rd, Windsor
- **Winthrop Pre-K Partnership**  
Winthrop Grade School  
23 Highland Ave., Winthrop

## DID YOU KNOW?

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### SKCDC Families and Staff - Partners in Quality Family Engagement

- 307 parents were involved in their children's programs through family goal setting, home visits, program planning, training, and direct participation.
- SKCDC policy council members attended the New England Head Start Association Leadership Conferences.
- In collaboration with our Medical Home Collaboration partners at Kennebec Pediatrics, SKCDC offered research based parenting classes – Positive Solutions
- Fathers participated in Head Start and Early Head Start activities throughout the year and 111 fathers engaged in family goal setting.

### Supporting Child Health, Nutrition, and Development

- 100 Families participated in training to learn how to care for their sick child.
- SKCDC received a grant to participate in a three year Health Initiative through the National Center on Early Childhood Health and Wellness. The Health Care Institute is based on the knowledge that increased health and wellness leads to increased school readiness.
- The training focused on 'Common Childhood Illnesses'. A Health Fair and training event, offered in collaboration with twelve community partners was designed to provide families with training and resources so that they know what to do when their child is sick. Each of the participating families received a free health resource book, and lots of health supplies.

## DID YOU KNOW?

- 82 children received early intervention or special education services. Seventy-nine additional medical model referrals were facilitated, resulting in additional services for children.
- 64,261 healthy meals and snacks were served to children from June 2018- May 2019.
- SKCDC facilitated 80 referrals for community mental health services in support of enrolled children and families.
- 381 hours of Mental Health Consultation support, training, and technical assistance were provided to families and staff.
- 116 families received SKCDC case management services.
- 9 children received prescription eye glasses as a result of our SPOT vision screening this year.

### Health and Dental Statistics

- 99% of Head Start children and 100% of Early Head Start children had health insurance.
- 94% of Head Start children and 93% of Early Head Start children were up to date on their immunizations, were determined by a health professional to have all immunizations possible at this time, or were exempt.
- The percentage of Head Start children who were up-to-date on a schedule of preventative and primary health care per the state's EPSDT schedule at the end of the enrollment year was 90%. The percentage for Early Head Start was 86%.
- 76% of Head Start children received preventive dental care. In Early Head Start, 86% of children were up to date on the schedule of preventive and primary oral health care.

### The need for Head Start and Early Head Start

Nationally, approximately 31% of eligible children receive Head Start services.

Using data from the Maine Kids Count Data book, it is estimated that the number of potentially eligible children for Head Start/Early Head Start in our service area is 1,088. SKCDC served 377 children during the 2018.19 program year (35%). Thus, it is estimated that 65% of potentially eligible children were unserved.

*"I like the fact that staff truly cares for each and every child they see. They treat myself and other parents with respect and they work hard to make sure my child meets (if not exceeds) the learning standards."*

*-Annual Parent Survey 2019*



## DID YOU KNOW?

### Enrollment and Attendance

Over the 2018-19 program year, SKCDC served a total of 245 preschool aged children and 132 infants, toddlers and expectant families. Full enrollment was maintained. The overall average daily attendance for children was 86% in Head Start and 85% in Early Head Start.

*"I appreciate that Head Start is a safe place for my child to gain independence."  
– Annual Parent Survey 2019*



### Federal Head Start On-Site Review results

The Office of Head Start (OHS) has awarded the SKCDC a non-competitive five year grant award to operate the Head Start program.

The most recent monitoring review: SKCDC completed a *Classroom Assessment Scoring System (CLASS)* monitoring review during the 2016-17 program year. The review scores were well above the federally established minimums. The Classroom Assessment Scoring System (CLASS) is a tool for observing and assessing the qualities of interactions among teachers and children in classrooms. It measures the emotional, organizational, and instructional supports provided by teachers that are known from research to contribute to children's social development and academic achievement.

### Parent Satisfaction

This year, 145 parent satisfaction surveys were completed, with a 56% return rate.

- Overall parents are extremely satisfied with the quality of program services.
- Parents strongly feel they and their child (ren) are welcome and respected.
- Many parents commented that programs/staff are very helpful and supportive, which eliminates family stress and the worry about who is watching their child while attending classes or working.

*"This center has been a very big help in his life. They have helped him with speech and his social skills. I would send all my grandchildren here if I could."  
– Annual Parent Survey 2019*



## SCHOOL READINESS

During the 2018-19 program year, SKCDC Head Start classrooms provided instruction using the *Opening the World of Learning (OWL)* curriculum. Early Head Start classrooms and home based programs implemented the *Creative Curriculum for Infants, Toddlers and Twos*. OWL is a comprehensive, integrated curriculum that supports developing language and early literacy skills through content rich in all domains of early learning. *The Creative Curriculum® for Infants, Toddlers & Twos* is a comprehensive curriculum that offers daily support, guidance, and inspiration to teachers and caregivers of the youngest learners. All classrooms implemented the research based Pyramid Model for supporting social and emotional development in young children.



### 2018-19 School Readiness Results:

Teaching staff monitor children's developmental progress through the use of the Teaching Strategies GOLD (TSG) assessment system. TSG is an authentic, ongoing observational system for assessing children from birth through kindergarten. It helps teachers to observe children in the context of every day experiences, which is an effective way to learn what they know and can do. Extensive field tests have shown it to be both valid and reliable. Teaching Strategies GOLD progressions have color-coded bands that show widely held expectations for children's development and learning

In Head Start (HS), there were gains across all developmental domains.

Comparing the fall to spring assessment, the largest gain was the literacy domain with an increase of 43% of children meeting or exceeding age expectations. There was a 41% increase in physical and math domains throughout this program year. In the social emotional domain 87% of children are now meeting or exceeding age expectations.

For Early Head Start (EHS), 96% of children were assessed as meeting or exceeding widely held expectations for their age in the language and literacy domains by year end. In comparing fall and spring, significant gains were made in the social-emotional domain.

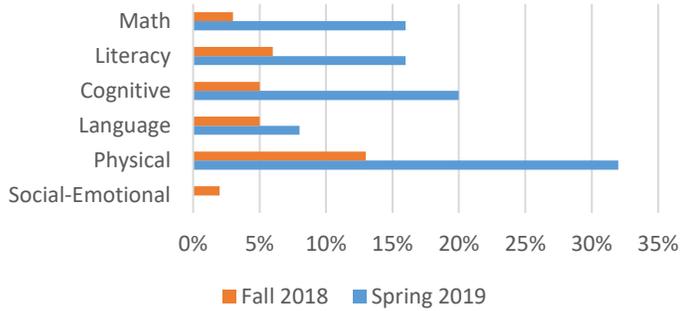
The two developmental areas with the largest gains were the math domain with a 23% increase and the cognitive domain with a 17% increase in the number of children meeting or exceeding widely held expectations.

*"Providers are awesome, clear communication, my child is truly taken care of."  
-Annual Parent Survey 2019*

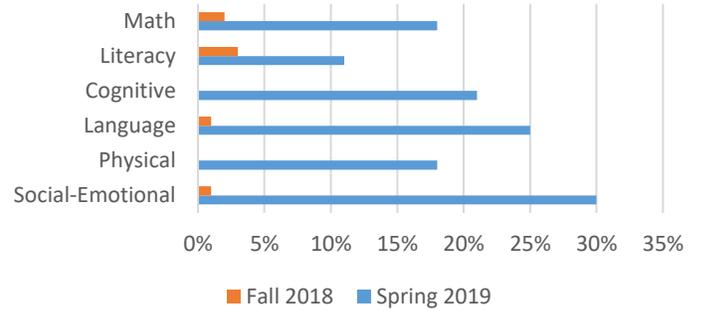


# 2018-19 SCHOOL READINESS RESULTS

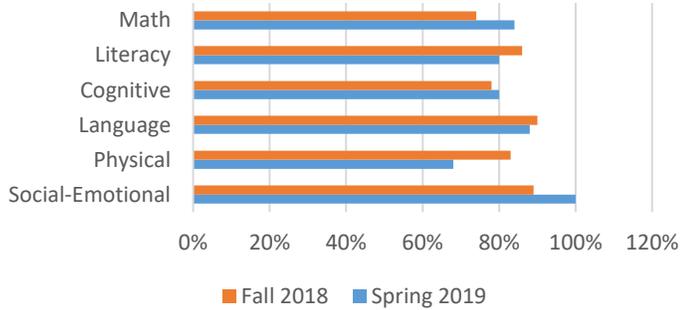
## Early Head Start - Exceed



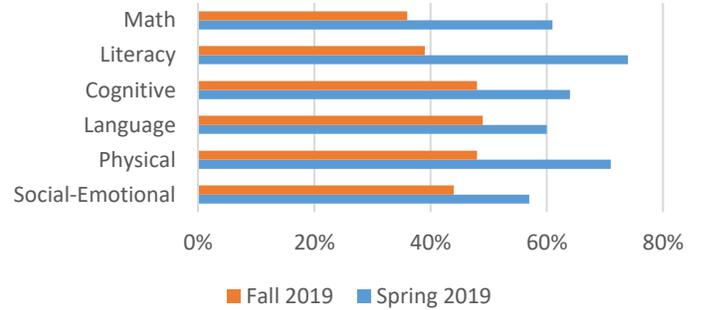
## Head Start - Exceed



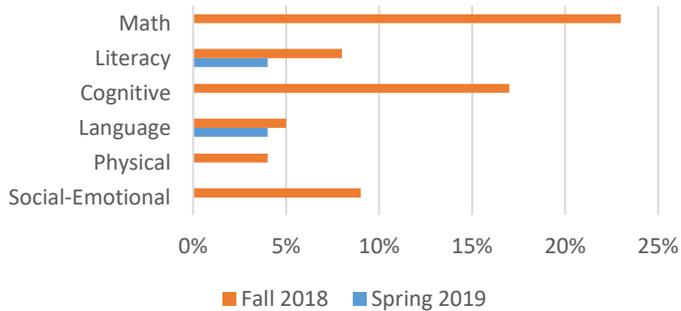
## Early Head Start - Meet



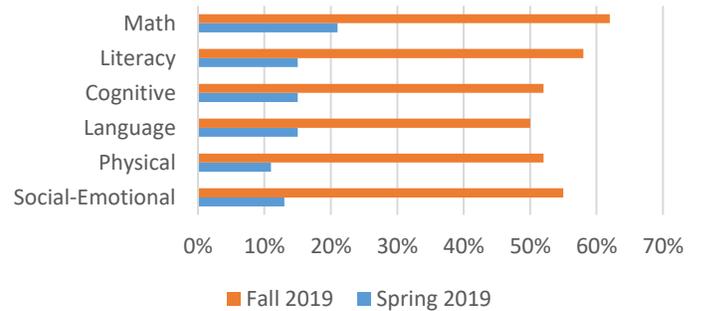
## Head Start - Meet



## Early Head Start - Below



## Head Start - Below



## **CAR SEAT DISTRIBUTION PROGRAM**

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In partnership with the Bureau of Highway Safety, SKCDC acted as an authorized Car Seat Distribution Center with two Certified Car Seat Technicians on our staff. Eighty six families received car seats over the past year.

## **CAREER DEVELOPMENT**

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SKCDC celebrates the educational achievements of the following employees:

### **Child Development Associate Credential (CDA)**

Dedes Choate, Webster Assistant Teacher – Preschool CDA  
Kim MacDonald, Home Visitor – Home Visiting CDA

### **Scholarship Award**

Congratulations to Sarah Page, Vassalboro Head Start Teacher who received a Sanford Teacher Award of \$10,000.

Sarah won a national award for excellence and she is one of 50 teachers across the country who were recognized for "their commitment to creating inspirational and harmonious classrooms that support student development and achievement." Sarah also presented at a STEM Exhibit held at U Mass Donahue Institute.

## **YEARS OF SERVICE RECOGNITION**

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Congratulation to the following employee(s) for their dedicated service to improving the lives of children and families:

Donna Hopkins – 5 years  
Cristina Salois – 5 years

Tabitha Ryan – 5 years  
Jennifer Morrow – 10 years

Amy Thornton – 5 years  
Rebecca Davis – 25 years

*"The friendly atmosphere and learning opportunities."  
–Annual Parent Survey 2019*



# STATEMENT OF FINANCIAL POSITION

## SOUTHERN KENNEBEC CHILD DEVELOPMENT CORPORATION

### STATEMENTS OF FINANCIAL POSITION

May 31,

#### ASSETS

	2019	2018 (Restated)
<b>Current Assets</b>		
Cash	\$ 633,521	\$ 592,623
Short-term investments - other	366,454	261,838
Accounts receivable	29,815	17,927
Grants receivable	277,026	494,177
Prepaid expenses	48,151	32,521
<b>Total Current Assets</b>	<u>1,354,967</u>	<u>1,399,086</u>
<b>Property, Plant and Equipment</b>		
Land	130,000	130,000
Building and improvements	1,196,224	1,196,224
Equipment	419,582	398,065
Leasehold improvements	101,393	76,548
Vehicles	109,786	85,958
	<u>1,956,985</u>	<u>1,886,795</u>
Less - accumulated depreciation	(995,144)	(945,625)
<b>Net Property, Plant and Equipment</b>	<u>961,841</u>	<u>941,170</u>
<b>Total Assets</b>	<u>\$ 2,316,808</u>	<u>\$ 2,340,256</u>

#### LIABILITIES and NET ASSETS

<b>Current Liabilities</b>		
Accounts payable	\$ 195,283	\$ 207,044
Accrued payroll	49,865	44,160
Accrued compensated absences	89,055	99,769
Accrued payroll taxes	4,006	3,802
Deferred revenue	30,690	117,637
<b>Total Current Liabilities</b>	<u>368,899</u>	<u>472,412</u>
<b>Net Assets</b>		
Without donor restrictions	<u>1,947,909</u>	<u>1,867,844</u>
<b>Total Liabilities and Net Assets</b>	<u>\$ 2,316,808</u>	<u>\$ 2,340,256</u>

See independent auditor's report.

The accompanying notes are an integral part of these financial statements.



## INDEPENDENT AUDITOR'S REPORT

To the Board of Directors  
Southern Kennebec Child Development Corporation  
Farmingdale, Maine

We have audited the accompanying financial statements of Southern Kennebec Child Development Corporation (a nonprofit corporation), which comprise the statements of financial position as of May 31, 2019 and 2018, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Corporation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Southern Kennebec Child Development Corporation as of May 31, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

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**Report on Supplementary Information**

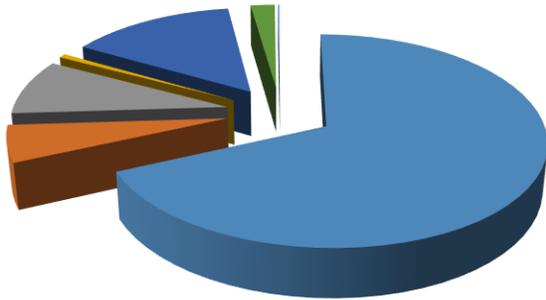
Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying statements of revenues and expenses by program on pages 14 and 15 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Nicholson, Richard & Company*

Waterville, Maine  
August 27, 2019

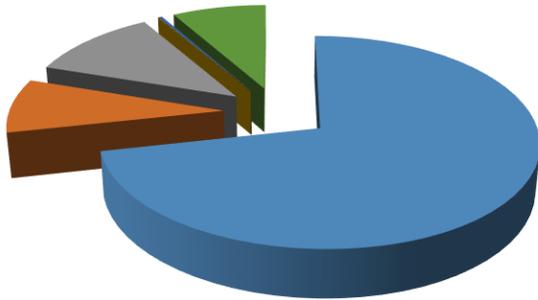
# 2018 – 2019 FINANCIAL REPORT

## 2018-2019 Funding



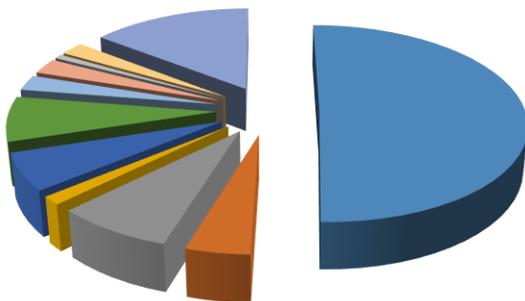
- Federal Funds 68.37% - \$3,765,296
- State Funds 5.7% - \$315,821
- Client Fees 8.7% - \$482,067
- United Way .6% - \$35,717
- In Kind Contributions 14.4% - \$791,779
- Program Income 2.1% - \$115,428
- Interest Income .2% - \$8,903

## Expenditures by Program



- Head Start/Early Head Start 71.6% - \$3,904,799
- CACFP 8.5% - \$466,447
- Private Child Care 11.4% - \$621,633
- Child Care Options 0.1% - \$2,010
- Other Unrestricted 0.3% - \$15,634
- Administration 8.1% - \$445,093

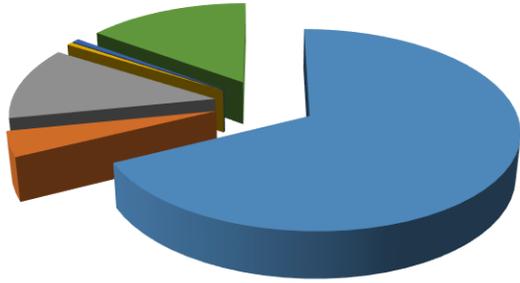
## Expenditures by Category



- Personnel 50.5% - \$2,752,549
- Payroll Taxes 4.3% - \$234,669
- Fringe Benefits 7.9% - \$432,589
- Equipment 1.4% - \$76,015
- Contractual 6.1% - \$332,129
- Occupancy 7.4% - \$400,885
- Food 2.5% - \$138,723
- Supplies 2.5% - \$138,619
- Travel .7% - \$39,949
- Miscellaneous 2.2% - \$117,710
- In Kind Contributions 14.5% - \$791,779

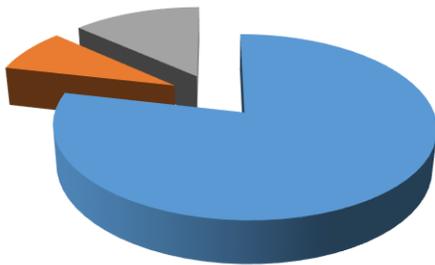
# 2019 – 2020 BUDGET

## 2019-2020 Funding



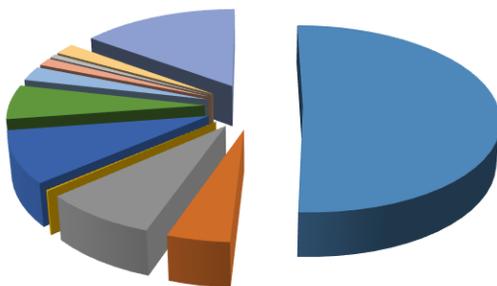
- Federal Funds 67.7% - \$4,023,718
- State Funds 4.1% - \$245,463
- Client Fees 12.1% - \$719,355
- United Way .5% - \$31,000
- Program Income 0.7% - \$40,000
- In Kind Contributions 14.9% - \$885,244

## Expenditures by Program



- Head Start/Early Head Start 78.6% - \$4,671,682
- CACFP 8.1% - \$482,743
- Private Child Care 13.3% - \$790,355

## Expenditures by Category



- Personnel 50.8% - \$3,022,899
- Payroll Taxes 4.4% - \$264,028
- Fringe Benefits 8.2% - \$487,369
- Equipment 0.2% - \$10,000
- Contractual 9.0% - \$532,990
- Occupancy 5.9% - \$353,298
- Food 2.5% - \$149,748
- Supplies 1.4% - \$81,294
- Travel 0.7% - \$40,894
- Miscellaneous 2.0% - \$117,016
- In Kind Contributions 14.9% - \$885,244

## SOUTHERN KENNEBEC CHILD DEVELOPMENT CORPORATION

337 Maine Avenue, Farmingdale, ME 04344

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E: [info@skcdc.org](mailto:info@skcdc.org) W: [www.skcdc.org](http://www.skcdc.org)

"I love this classroom (children and educators)!! [Staff] have welcomed [Child] in a warm, nurturing manner. All staff strive to meet the children's individual needs in a strength based approach. I am so blessed to have these exceptional people in my child's life."

-Annual Parent Survey 2019

*A United Way Member Agency*



*An Equal Opportunity – Affirmative Action Employer*

Funded in part by the Maine Department of Health & Human Services, and the Federal Administration for Children & Families

In complying with the letter and spirit of applicable laws and pursuing its own goals of pluralism, the Southern Kennebec Child Development Corporation shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, national origin or citizenship status, age, disability, or veterans status and shall comply with Section 504, Title IX, and the ADA in employment, education, and all other areas of the Agency.